

**DRAFT MINUTES
OF
MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

Central Office Auditorium
1221 East Broad Street
Richmond, Virginia
April 14, 2010
10:00 a.m.

The meeting of the Commonwealth Transportation Board was held in the Central Office Auditorium of the Virginia Department of Transportation in Richmond, Virginia, on April 14, 2010. The Chairman, Sean T. Connaughton, presided and called the meeting to order at 2:18 p.m.

* * *

Present: Messrs. Bowie, Davies, Dickens Keen, Koelemay, Layne, Martin, McCarthy, Schwartz, Sterling, Mrs. Carter and; Vice Chairman Whirley and Ms. Drake, ex officio, Director of the Department of Rail and Public Transportation.

Absent: Ms. Pandak, Messrs. Davis, and White.

Public Comments:

Ms. Carolyn Kardos addressed the Board regarding Agenda Item 2, Discontinuance of Maintenance for a segment of 611, requesting that the Board vote against this item for fear that the closing of this route would land lock her property. As part of her statement, Ms. Kardos handed out a map, a copy is attached hereto.

* * *

Mr. Gary Kardos addressed the Board regarding Agenda Item 2, Discontinuance of Maintenance for a segment of 611, requesting that the Board vote against this item, stating that the study conducted by Mr. Ken Smith, had several errors, so it should not be used as the basis for the proposed Discontinuance.

* * *

Approval of Minutes of Prior Meeting:

Action on Approval of the Minutes of the March 17, 2010 meeting. Copy of approved minutes on file with the Virginia Department of Transportation (VDOT) Commissioner's Office and posted on the VDOT Internet website: www.virginiadot.org and the Virginia Regulatory Town Hall.

Made by Mr. Keen, Seconded by Mr. Martin.
Motion carried, minutes approved.

* * *

MAINTENANCE DIVISION

Agenda Item 1. Action on Discontinuance of the Hatton Ferry, Route 625, from Buckingham County to Albemarle County.

Referenced by attachment of resolution and decision brief.
Made by Mr. Davies, Seconded by Mr. Koelemay.

Motion carried, resolution approved.

* * *

Agenda Item 2. Action on Discontinuance of Maintenance of a Segment of Rte. 611 in the Culpeper District located in Madison County.

Referenced by attachment of resolution and decision brief.
Prior to the vote Mr. Davies moved that this item be deferred to the May meeting citing correspondence he had received on this issue reflecting the concerns of the Kardos, his motion was seconded by Mr. Keen, with no objection this item is deferred to the May 2010 meeting.

* * *

RIGHT OF WAY DIVISION:

Agenda Item 3: Action on Surplus Property Conveyance Specifically:

A. Richmond District

Henrico County
Interstate 295; Dry Bridge Road
Project No.: 0095-43-105, RW-203

Referenced by attachment of resolution and decision brief.
Made by Mr. McCarthy, Seconded by Mr. Martin.
Motion carried, resolution approved.

* * *

B. Richmond District

Chesterfield County
Watkins Center Parkway

Referenced by attachment of resolution and decision brief.
Made by Mr. McCarthy, Seconded by Mr. Bowie.
Motion carried, resolution approved.

* * *

C. Fredericksburg District

Richmond County
Route 624
Project No.: 0624-079-148, RW-201

Referenced by attachment of resolution and decision brief.
Made by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, resolution approved.

* * *

LOCATION AND DESIGN DIVISION:

Agenda Item 4. Action on Location Approval for Goose Creek Road in the Staunton District located in Augusta County.

Referenced by attachment of resolution and decision brief.
Made by Mr. McCarthy, Seconded by Mr. Martin.
Motion carried, resolution approved.

* * *

SCHEDULING AND CONTRACT:

Agenda Item 5: Action on Bids.

Page 1 of the attached report, recommending award of order number 6B3.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

Page 1 of the attached report, recommending award of order number D07.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

Page 2 of the attached report, recommending award of order number 3B6.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

Page 3 of the attached report, recommending award of order number 112.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

Page 3 of the attached report, recommending award of order number 212.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

Page 3 of the attached report, recommending award of order number 820.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

Page 4 of the attached report, recommending award of order number 912.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

Page 5 of the attached report, recommending award of order number UPC: 92795.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

Page 6 of the attached report, recommending award of order number 4/10.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

Page 7 of the attached report, recommending award of order number 412.
Moved by Mrs. Carter, Seconded by Mr. Sterling.
Motion carried, bid awarded.

* * *

NEW BUSINESS:

Mr. Koelemay shared an outline on the Process for Studying the Corridors of Statewide Significance, a copy is attached hereto. Mr. Koelemay asked the Board members review the proposed process in preparation for the May meeting which will contain an action item on this subject.

* * *

The At-Large Urban Members, Mr. Keen, Mr. Dickens, Mr. Schwartz, and Mr. Sterling, along with Local Assistance Staff of the Virginia Department of Transportation, moved to another room to discuss the Enhancement Grants, specifically the amount of money available and how the grants should be awarded.

A spreadsheet was supplied to the Board members, a copy attached hereto, which contained a listing of projects that staff would recommend awarding grants to.

Mr. Keen shared concerns regarding the adjustment to the Enhancement Grants, specifically, that the policy may not be flawed, but that an administrative procedure may actually have caused the difficulty in the Enhancement Grant Program. Mr. Keen also shared an equity concern in pooling the money together rather than the funds divided and assigned to each district.

Mr. Dickens asked if this adjustment was a one time issue.

Mr. Estes indicated that in the past there have been other issues which required adjustments to be made to the Grants, further he indicated the Secretary has a desire to revisit the Policy again.

Mr. Estes then walked through each recommended project.

Mr. Keen asked if staff recommendations are based on staff score or first hand knowledge of visiting the project, citing that some people are not very good at making a written application.

Mr. Estes shared that the better applications do score better, but that he scoring committee exists of staff that work in the field and have first hand knowledge of projects. A priority has been

assigned to each project for the first time this year, which takes into account how the district has handled the project so far.

Mr. Sterling shared that he feels projects eligible under the Enhancement Grant Program should be aggressively moved on by the recipients with results required to be seen.

Mr. Keen shared his concern that since we are not taking applications for new projects next year, if someone does not make an application on the old projects, the projects will fall through.

Ms. Brown indicated that there is a de-allocation process in place.

Mr. Keen reiterated his concern with the administration process of the policy of having to re-apply each year.

Mr. Estes indicated that applicants are provided with workshops in order to write and finalize their applications.

A general discussion ensued regarding the Policy and the need for applicants to apply for funds for the same projects in subsequent years as well as the amount of the locality match.

The At-Large Board members agreed with staff recommendations.

Mr. Estes shared how the money set aside at the request of the Secretary was distributed, specifically \$1.5 million for Civil War Site Preservation and another \$1.5 million for the Statewide Tourism Initiative.

Mr. Estes committed to clean up the lists and provide copies to the Board in preparation for the vote.

Several Board members made suggestions regarding how the Policy should be adjusted. Mr. Estes made note of the suggestions.

* * *

ADJOURNMENT:

The meeting adjourned at 3:48 p.m. The next meeting will be held on Wednesday, May 19, 2010, beginning at 10:00 a.m. in the VDOT Central Auditorium in Richmond, Virginia, 1221 East Broad Street, Richmond, VA

Approved.

Chairman

Secretary

###