



# COMMONWEALTH of VIRGINIA

## *Commonwealth Transportation Board*

Shannon Valentine  
Chairperson

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*Agenda item # 2*

### RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD

**Date: March 17, 2020**

#### MOTION

**Made By: Dr. Smoot, Seconded By: Ms. DeTuncq**

**Action: Motion Carried, Unanimously**

**Title: Revenue Sharing Reallocation**

**City of Roanoke – Hollins Road/Orange Avenue Intersection Improvements**

**WHEREAS**, § 33.2-357 of the *Code of Virginia* (1950), as amended (“*Va. Code*”) prescribes that from funds made available by the General Assembly, the Commonwealth Transportation Board (CTB) may make an equivalent matching allocation to any locality for the improvement, construction, reconstruction or maintenance of the highway systems within such locality; and

**WHEREAS**, the governing body of the City of Roanoke elected to participate in this program in fiscal year 2017 and, with the Virginia Department of Transportation (VDOT), identified specific eligible project work to be financed from the special fund account; and

**WHEREAS**, the governing body of the City of Roanoke has, by appropriate resolution, requested the Hollins Road/Orange Avenue Intersection Improvements (UPC 111370) project to be established as a revenue sharing project; and

**WHEREAS**, the Hollins Road/Orange Avenue Intersection Improvements (UPC 111370) project meets the criteria for eligibility to receive such funds; and

**WHEREAS**, funds previously allocated to the City of Roanoke for the Tenth Street Improvements (UPC 709) project remain unexpended after completion of that project, and may be reallocated by the CTB in accordance with the CTB’s Policy and Guidelines; and

**WHEREAS**, the governing body of the City of Roanoke has, by appropriate resolution, requested that the funds set forth herein be transferred from the Tenth Street Improvements (UPC 709) project to the Hollins Road/Orange Avenue Intersection Improvements (UPC 111370) project for eligible work, as indicated herein; and

**WHEREAS**, this project work falls within the intent of § 33.2-357 of the *Va. Code*, and complies with the CTB’s Policy and Guidelines for the use of such funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commonwealth Transportation Board hereby establishes the Hollins Road/Orange Avenue Intersection Improvements (UPC 111370) project as a revenue sharing project and approves the transfer of these funds as indicated herein.

**Reallocation of Funds Pursuant to  
 §33.2-357 of the *Code of Virginia***

Fiscal Year of Revenue Sharing Allocation	Locality Match	State Match	Original Project Number (UPC)	New Project Number (UPC)	Scope of Eligible Work for New Project
<b>City of Roanoke</b>					
2017	\$500,000	\$500,000	709	111370	Intersection Improvement

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## CTB Decision Brief

### Revenue Sharing Reallocation – City of Roanoke Hollins Road/Orange Avenue Intersection Improvements

**Issue:** The City of Roanoke has requested that an existing Six-Year Improvement Program project be approved as a revenue sharing project and that revenue sharing funds be reallocated to that project.

**Facts:** Section 33.2-357 of the *Code of Virginia* authorizes the Commonwealth Transportation Board (CTB) to make matching allocations to any city, town or county for highway projects. The CTB approves each project and scope of work, and the program funds are distributed and administered in accordance with guidelines established by the CTB.

The Revenue Sharing Program Guidelines stipulate that surplus funds may be transferred from a completed revenue sharing project to an existing project in the Six-Year Improvement Program if approved by the CTB. In addition, such transfers require that the recipient project needs the funding in order to proceed to advertisement or award within the next twelve months. This project was first advertised in March 2019 but bids returned were outside the acceptable range of the estimate. The project was subsequently re-scoped to address the cost and re-advertised in December 2019, but bids were still over the project budget. As all avenues for cost reduction have been exhausted, additional funds are needed to award this project.

The City of Roanoke requests that the Virginia Department of Transportation (VDOT) reallocate surplus funds from an existing revenue sharing project (Revenue Sharing funds first allocated in 2017) for the Tenth Street Improvements (UPC 709) project to the Hollins Road/Orange Avenue Intersection Improvements (UPC 111370) project in the Six-Year Improvement Program, so that the project can be awarded.

The City of Roanoke, by resolution, has requested the Department to establish the Hollins Road/Orange Avenue Intersection Improvements (UPC 111370) project as a revenue sharing project and has requested to have surplus revenue sharing funds transferred from the completed Tenth Street Improvements (UPC 709) project. This transfer will allow the Hollins Road/Orange Avenue Intersection Improvements (UPC 111370) project award to occur. The transfer will not affect the overall allocation of the revenue sharing program. The VDOT Salem District Office has obtained concurrence for this transfer from Mr. Raymond D. Smoot, Jr., Salem District CTB representative.

**Recommendations:** VDOT recommends that the Hollins Road/Orange Avenue Intersection Improvements (UPC 111370) project in the Six-Year Improvement Program be established as a revenue sharing project and the proposed reallocation be approved.

**Action Required by CTB:** A resolution is presented for CTB approval to establish the Hollins Road/Orange Avenue Intersection Improvements (UPC 111370) project as a revenue sharing project and document CTB approval of the reallocation.

**Result, if Approved:** Revenue Sharing Program funding will be reallocated in accordance with the City of Roanoke City Council's request. The locality will be able to award the Hollins Road/Orange Avenue Intersection Improvements project.

**Options:** Approve, Deny, or Defer

**Public Comments/Reactions:** N/A



IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA  
The 18th day of February, 2020.

No. 41670-021820.

A RESOLUTION requesting the Commonwealth Transportation Board (CTB) and Virginia Department of Transportation (VDOT) to establish a Revenue Sharing Program known as the Hollins Road/Orange Avenue Intersection Improvements Project; requesting that the \$500,000 in Revenue Sharing Program funds from the Tenth Street Improvements Project and \$500,000 in Local Match funds from the City of Roanoke (City) from the Tenth Street Improvements Project be transferred to the newly established Hollins Road/Orange Avenue Intersection Improvements Project; authorizing the City Manager to execute a project administration agreement with VDOT and an Appendix A document for Revenue Sharing Funds for the Hollins Road/Orange Avenue Intersection Improvements Project; and authorizing the City Manager to take certain other actions in connection with the above matters and Projects.

WHEREAS, VDOT has completed the Tenth Street Improvements Project and \$500,000 in Revenue Sharing Program funds and \$500,000 in Local Match funds are remaining on the project and available for transfer;

WHEREAS, Hollins Road/Orange Avenue Intersection Improvements Project is an existing project in the VDOT Six Year Improvement Program and a project that meets the requirements of the Revenue Sharing Program;

WHEREAS, the City of Roanoke requests that the CTB and VDOT establish Hollins Road/Orange Avenue Intersection Improvements as a Revenue Sharing Project, as more fully set forth in the City Council Agenda Report dated February 18, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Roanoke as follows:

1. The City of Roanoke requests that the CTB and VDOT establish Hollins Road/Orange Avenue Intersection Improvements Project as a Revenue Sharing Project.
2. The City of Roanoke requests that the \$500,000 in Revenue Sharing Program funds and \$500,000 in Local Match funds from completed Tenth Street Improvements project be transferred to the newly established Hollins Road/Orange Avenue Intersection Improvements Project.
3. The City of Roanoke hereby agrees to provide its share of the total cost for preliminary engineering, right-of-way and construction of the project in accordance with the project financial documents.
4. The City of Roanoke hereby agrees to enter into a project administration agreement and Appendix A with VDOT for the above Project in connection with the VDOT Revenue Sharing Funds, together with the required City matching funds mentioned above. Such Agreement shall be approved as to form by the City Attorney, and provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state and local requirements for design, right-of-way acquisition, and construction of the property.
5. The City of Roanoke will be responsible for maintenance and operating costs of the facility as constructed unless other arrangements have been made with VDOT.
6. If the City of Roanoke subsequently elects to cancel the project, the City of Roanoke hereby agree to reimburse VDOT for the total amount of costs expended by VDOT

through the date VDOT is notified of such cancellation. The City of Roanoke also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration or VDOT.

7. The City Manager is hereby authorized to take such further actions and execute such further documents as may be necessary to obtain, accept, implement, administer, and use the above Revenue Sharing Funds in the total amount of \$500,000, together with \$500,000 in City matching funds, for the above mentioned Project, with any such documents to be approved as to form by the City Attorney.

ATTEST:

*Cecilia J. McCoy*  
City Clerk.



A True Copy Tests:

*Cecilia J. McCoy*  
City Clerk

