



# UPDATED MOA WITH THE CENTRAL VIRGINIA TRANSPORTATION AUTHORITY

Approval of an Amendment to Memorandum of Agreement Between VDOT and the Central Virginia  
Transportation Authority and New Standard Project Agreement Template

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# Background - CVTA Memorandum of Agreement

- **The Central Virginia Transportation Fund (Fund) and Authority (CVTA) were established by the 2020 Session of the Virginia General Assembly and are set out in chapter 37 of Title 33 of the Code of Virginia (Chapter 37).**
- **Chapter 37 provides for imposition of certain state taxes in localities comprising Planning District 15, and requires that the revenues derived from such taxes:**
  - **be deposited in the Fund;**
  - **be used solely for transportation purposes benefiting the Planning District 15 localities and certain administrative and operating expenses.**
- **In December, 2020, the CTB approved and authorized the Commissioner of Highways to execute a Memorandum of Agreement with the CVTA (VDOT/CVTA MOA).**

# Purpose - CVTA Memorandum of Agreement

- **The VDOT/CVTA MOA provides the conduit and processes for transfer of funds to the CVTA, and addresses various roles and responsibilities of VDOT and the CVTA with regard to the CVTA Fund and related activities.**
- **The MOA provided a Standard Project Agreement (SPA) template for VDOT administration of CVTA projects, if requested by the CVTA.**

# Recent CVTA Actions

- **Earlier this year, CVTA and member localities developed a template for and entered into SPAs providing for administration of CVTA projects by member localities.**
  - **The Locality / CVTA SPA template is more streamlined than the SPA template for VDOT-administered projects.**
  - **Uniformity and standardization of the processes and SPAs used by the CVTA to address administration of CVTA funded agreements would benefit administration of both VDOT- and locality-administered projects.**
  - **VDOT staff, CVTA staff, and member locality staff are working to revise the SPA template for VDOT- administered projects (similar format to Locality/CVTA SPA)**
  - **Action by CVTA on the proposed SPA template revision is anticipated in October**

# Anticipated Next Steps

- **Both CVTA and CTB will be provided copies of the revised SPA template for VDOT-administered CVTA projects for review and approval**
  - **CVTA action on revised SPA template anticipated at its October 27<sup>th</sup> meeting**
  - **CTB action to be requested at December meeting**
    - Approval of revised SPA template for VDOT- administered CVTA projects
    - Authorization for the Commissioner to execute an amendment to the VDOT/CVTA MOA addressing the revised SPA template
    - Authorization for the Commissioner to enter into Standard Project Agreements utilizing the revised SPA template format for administration of any projects funded in whole or in part by the CVTA that have already been included in the Six Year Improvement Program.

