



# COMMONWEALTH of VIRGINIA

## Commonwealth Transportation Board

W. Sheppard Miller, III  
Chairperson

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Agenda item # 7

### RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD

July 16, 2024

#### MOTION

**Made By:** Ms. Sellers, **Seconded By:** Dr. Smoot

**Action:** Motion Carried, Unanimously

**Title: FY2025-2030 Six-Year Improvement Program Transfers  
May 18, 2024 through June 14, 2024**

**WHEREAS**, Section 33.2-214(B) of the *Code of Virginia* requires the Commonwealth Transportation Board (Board) to adopt by July 1<sup>st</sup> of each year a Six-Year Improvement Program (Program) of anticipated projects and programs. After due consideration, the Board adopted a Fiscal Years 2025-2030 Program on June 18, 2024; and

**WHEREAS**, the Board authorized the Commissioner, or his designee, to make transfers of allocations programmed to projects in the Six-Year Improvement Program of projects and programs for Fiscal Years 2025 through 2030 to release funds no longer needed for the delivery of the projects and to provide additional allocations to support the delivery of eligible projects in the Six-Year Improvement Program of projects and programs for Fiscal Years 2025 through 2030 consistent with Commonwealth Transportation Board priorities for programming funds, federal/state eligibility requirements, and according to the following thresholds based on the recipient project; and

Total Cost Estimate	Threshold
<\$5 million	up to a 20% increase in total allocations
\$5 million to \$10 million	up to a \$1 million increase in total allocations
>\$10 million	up to a 10% increase in total allocations up to a maximum of \$5 million increase in total allocations

Resolution of the Board  
July 16, 2024  
FY2025-2030 Six-Year Improvement Program Transfers  
May 18, 2024 through June 14, 2024  
Page 2 of 2

**WHEREAS**, the Board directed that (a) the Commissioner shall notify the Board on a monthly basis should such transfers or allocations be made; and (b) the Commissioner shall bring requests for transfers of allocations exceeding the established thresholds to the Board on a monthly basis for its approval prior to taking any action to record or award such action; and

**WHEREAS**, the Board is being presented a list of the transfers exceeding the established thresholds attached to this resolution and agrees that the transfers are appropriate.

**NOW THEREFORE, BE IT RESOLVED**, by the Commonwealth Transportation Board, that the attached list of transfer requests exceeding the established thresholds is approved and the specified funds shall be transferred to the recipient project(s) as set forth in the attached list to meet the Board's statutory requirements and policy goals.

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## CTB Decision Brief

### FY2025-2030 Six-Year Improvement Program Transfers

May 18, 2024 through June 14, 2024

**Issue:** Each year the Commonwealth Transportation Board (CTB) must adopt a Six-Year Improvement Program (Program) in accordance with statutes and federal regulations. Throughout the year, it may become necessary to transfer funds between projects to have allocations available to continue and/or initiate projects and programs adopted in the Program.

**Facts:** On June 18, 2024, the CTB granted authority to the Commissioner of Highways (Commissioner), or his designee, to make transfers of allocations programmed to projects in the approved Six-Year Improvement Program of projects and programs for Fiscal Years 2025 through 2030 (the Program) to release funds no longer needed for the delivery of the projects and to provide additional allocations to support the delivery of eligible projects in the Program consistent with Commonwealth Transportation Board priorities for programming funds, federal/state eligibility requirements, and according to the following thresholds based on the recipient project:

Total Cost Estimate	Threshold
<\$5 million	up to a 20% increase in total allocations
\$5 million to \$10 million	up to a \$1 million increase in total allocations
>\$10 million	up to a 10% increase in total allocations up to a maximum of \$5 million increase in total allocations

In addition, the CTB resolved that the Commissioner should bring requests for transfers of allocations exceeding the established thresholds to the CTB on a monthly basis for its approval prior to taking any action to record or award such action.

The CTB will be presented with a resolution for formal vote to approve the transfer of funds exceeding the established thresholds. The list of transfers from May 18, 2024 through June 14, 2024 is attached.

**Recommendations:** VDOT recommends the approval of the transfers exceeding the established thresholds from donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Action Required by CTB:** The CTB will be presented with a resolution for a formal vote to adopt changes to the Program that include transfers of allocated funds exceeding the established thresholds from donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Result, if Approved:** If approved, the funds will be transferred from the donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Options:** Approve, Deny, or Defer.

Decision Brief

FY2025-2030 Six-Year Improvement Program Transfers for May 18, 2024 through June 14, 2024

July 16, 2024

Page 2 of 2

**Public Comments/Reactions:** None

**Six-Year Improvement Program Allocation Transfer Threshold Report  
Transfers Requiring Approval**

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
1	Fredericksburg	FREDERICKSBURG DISTRICT CMAQ BALANCE ENTRY	70712	Fredericksburg	#HB2.FY17 VIRGINIA CENTRAL RAILWAY TRAIL BRIDGE	109574	CMAQ : Fredericksburg (CF5MA0), CMAQ Match : Fredericksburg (CS5MA1)	\$162,966	\$635,000	\$443,200	34.5%	Transfer of surplus funds recommended by District and MPO from the District CMAQ Balance Entry line item to fund an underway project.
2	Fredericksburg	FREDERICKSBURG DISTRICT CMAQ BALANCE ENTRY, ROUTE 1 AND MARKET STREET TURN LANE	70712, 115614	Fredericksburg	#SMART20 ROUTE 3 STARS AND I-95 OFF-RAMP IMPROVEMENTS	115124	CMAQ : Fredericksburg (CF5MA0), CMAQ Match : Fredericksburg (CS5MA1)	\$1,639,855	\$13,726,780	\$13,726,780	13.6%	Transfer of surplus funds recommended by District and MPO from the District CMAQ Balance Entry line item and a completed project to fund a scheduled project.
3	Fredericksburg	CARBON REDUCTION PROGRAM BALANCE ENTRY - FREDERICKSBURG	T27906	Fredericksburg	BANKSIDE TRAIL - PHASE 1	120974	Carbon Fredericksburg Allocation-Federal (CFRMA0), Carbon Fredericksburg Allocation-Soft Match (CFRMA1)	\$98,690	\$136,154	\$2,266,980	> 100%	Transfer of surplus funds recommended by District and MPO from the District Carbon Program Balance Entry line item to a scheduled project.
4	Statewide	STATEWIDE HIGHWAY SAFETY BALANCE ENTRY	70700	Hampton Roads	Warwick Blvd/Harpersville Road Intersection Improvements	108794	HSIP - Bike & Pedestrian (CNF053), HSIP - State Match (CNS251)	\$711,219	\$1,496,348	\$1,496,348	90.6%	Transfer of surplus funds recommended by District and Traffic Operations Division from the Statewide Safety Balance Entry line item to a scheduled project.
5	Statewide	STATEWIDE SYIP UPDATE BALANCE ENTRY	T1179	Lynchburg	#BF - LYNCHBURG YEAR 3 RESTORATIVE BRIDGE MN (RIGID OVERLAY)	123846	Bridge Formula Allocation-Federal (CFB700), Bridge Formula Allocation-Soft Match (CFB701)	\$694,324	\$3,119,824	\$3,119,824	28.6%	Transfer of surplus funds recommended by District and Structure and Bridge Division from the Statewide SYIP Balance Entry line item to a scheduled project.
6	Northern Virginia	#SGR23 LOCAL PAVING - E MARKET STREET MILL AND OVERLAY	121552	Northern Virginia	#SGR23 LOCAL PAVING - LEESBURG BYPASS RTE 15 MILL & OVERLAY	121553	SGR - State (SS0100)	\$65,453	\$235,850	\$235,850	38.4%	Transfer of surplus funds recommended by District and Local Assistance Division from an underway project to fund an underway project.
7	District-wide	FOREST HIGHWAY BALANCE ENTRY	73245	Salem	WESTLAKE MULTIUSE TRAIL	112706	Federal Lands Access Program (CF7110), Local Project Contributions - Access (NOP023)	\$625,000	\$2,540,787	\$1,840,030	32.6%	Transfer of surplus funds recommended by District and Local Assistance Division from the Statewide Forest Highway Balance Entry line item to a scheduled project.
8	Statewide	REGIONAL TRAILS BALANCE ENTRY	T25575	Salem	CRAIG BOTETOURT SCENIC TRAIL	T28761	Transportation Initiatives: TI - Regional Trails Project: General Fund-State (CSTG07)	\$6,000,000	\$19,500,000	\$49,000,000	44.4%	Transfer of surplus funds recommended by District and State Trails Office from the Regional Trails Balance Entry line item to fund a scheduled project.

**Six-Year Improvement Program Allocation Transfer Threshold Report  
Transfers Not Requiring Approval**

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
A	Fredericksburg	FREDERICKSBURG DISTRICT CMAQ BALANCE ENTRY	70712	Fredericksburg	GW Ride Connect / TDM Assistance	103685	CMAQ : Fredericksburg (CF5MA0), CMAQ Match : Fredericksburg (CS5MA1)	\$853	\$933,581	\$933,581	0.1%	Transfer of surplus funds recommended by the District and MPO from the District CMAQ Balance Entry line item to fund a completed project.
B	Fredericksburg	FREDERICKSBURG DISTRICT REGIONAL STP (RSTP) BALANCE ENTRY	70713	Fredericksburg	#SMART20 - ROUTE 1/ENON ROAD INTERSECTION AND ROADWAY IMP	105722	RSTP : Fredericksburg (CF2MA0), RSTP Match : Fredericksburg (CS2MA1)	\$350,289	\$13,297,147	\$25,041,923	2.7%	Transfer of surplus funds recommended by the District and MPO from the District RSTP Balance Entry line item to a scheduled project.
C	Fredericksburg	CARBON REDUCTION PROGRAM BALANCE ENTRY - FREDERICKSBURG	T27906	Fredericksburg	STAFFORDBORO BOULEVARD SIDEWALK	117937	Carbon Fredericksburg Allocation-Federal (CFRMA0), Carbon Fredericksburg Allocation-Soft Match (CFRMA1)	\$269,426	\$1,871,453	\$1,849,944	16.8%	Transfer of surplus funds recommended by District and MPO from the District Carbon Program Balance Entry line item to a scheduled project.
D	Fredericksburg	FREDERICKSBURG DISTRICT CMAQ BALANCE ENTRY	70712	Fredericksburg	#SMART24 - RTE 1 AND EXIT 126 SB IMPROVEMENTS	121802	CMAQ : Fredericksburg (CF5MA0), CMAQ Match : Fredericksburg (CS5MA1)	\$58,925	\$15,623,599	\$15,623,599	0.4%	Transfer of surplus funds recommended by District and MPO from the District CMAQ Balance Entry line item to an underway project.
E	Fredericksburg	FREDERICKSBURG DISTRICT CMAQ BALANCE ENTRY	70712	Fredericksburg	GW Ride Connect/TDM Assistance	122525	CMAQ : Fredericksburg (CF5MA0), CMAQ Match : Fredericksburg (CS5MA1)	\$4,514	\$224,147	\$282,087	2.1%	Transfer of surplus funds recommended by District and MPO from the District CMAQ Balance Entry line item to a scheduled project.
F	Statewide	INTERSTATE CORRIDOR IMPROVEMENT PLAN SYIP BALANCE ENTRY	115762	Richmond	#I64CIP INSTALL ATMS - INTERSTATE 64	119760	I-64 Corridor Funds - State (CS9164)	\$900,241	\$7,230,241	\$6,330,000	14.2%	Transfer of surplus funds recommended by District from the Statewide Interstate Corridor Improvement Program Balance Entry line item to fund an underway project.