



COMMONWEALTH of VIRGINIA

Commonwealth Transportation Board

W. Sheppard Miller, III
Chairperson

1401 East Broad Street
Richmond, Virginia 23219

(804) 482-5818
Fax: (804) 786-2940

Agenda item # 10

**RESOLUTION
OF THE
COMMONWEALTH TRANSPORTATION BOARD
[as amended]**

October 22, 2024

MOTION

Made By: Mr. Davis, Seconded By: Mr. Good,

Action: Motion Carried, Unanimously

Title: Delegation of Authority for the Commissioner of Highways to Enter into an Agreement between the Virginia Department of Transportation (VDOT) and the Capital Region Airport Commission (CRAC) relating to the Airport Drive Construction Improvements Project (UPC#126403)

WHEREAS, CRAC is a political subdivision of the Commonwealth of Virginia vested with certain powers set forth in Chapter 380 of the Acts of Assembly of 1980, as amended; and

WHEREAS, CRAC is composed of representatives of the Counties of Chesterfield, Hanover and Henrico and the City of Richmond, and is the administrative authority for Richmond International Airport located in Henrico County, Virginia; and

WHEREAS, Airport Drive, which serves Richmond International Airport, is currently in need of curb, gutter, and drainage improvements (the "Project"); and

WHEREAS, VDOT, in coordination with CRAC, has selected the Project as eligible to receive approximately \$201,000 in funds remaining from a federal earmark for the Construct South Airport Connector Road, Richmond International Airport Project (UPC 66786) completed in 2008; and

WHEREAS, CRAC proposes to administer the Project and apply the funds remaining from the earmark to preliminary engineering, which is expected to begin in Fall 2024 with an initial reimbursement request to be submitted by CRAC to VDOT in December 2024; and

WHEREAS, VDOT and CRAC have developed an agreement that sets forth the responsibilities of the parties for funding and administration of the Project, currently addresses the preliminary engineering phase of the Project and will require subsequent amendment to address all remaining phases of the Project; and

WHEREAS, the total estimated cost of all phases of the Project is estimated to be \$2,350,000 and the agreement requires that CRAC commit to identifying other eligible partners and/or funding to provide the additional funds needed to complete the Project; and

WHEREAS, § 33.2-214(C) of the *Code of Virginia* authorizes the Commonwealth Transportation Board to enter into agreements with local districts, commissions, agencies, and other entities created for transportation purposes.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to § 33.2-214(C) of the Code of Virginia, the Commonwealth Transportation Board hereby authorizes the Commissioner of Highways to enter into the Agreement with CRAC (attached hereto as Exhibit A), relating to the Project, in substantially the same form as Exhibit A, with such changes and additions as the Commissioner deems necessary, including but not limited to those needed to address remaining phases of the Project.

Amendment directed by the Commonwealth Transportation Board at the October 22,
2024 Action Meeting:

[**BE IT FURTHER RESOLVED**, that upon completion of the Project and satisfaction of all requirements by the Parties to the Agreement approved herein, the Commissioner, acting through VDOT staff, shall remove from the active Commonwealth Transportation Board's Policy Index and place in archives maintained by VDOT, this authorization/delegation.]

#####

Commonwealth Transportation Board (CTB) Decision Brief

Delegation of Authority for the Commissioner of Highways to Enter into Agreement between the Virginia Department of Transportation (VDOT) and the Capital Region Airport Commission (CRAC) relating to the Airport Drive Construction Improvements Project (UPC#126403)

Issue: VDOT seeks from the Commonwealth Transportation Board (CTB) approval of and authority for the Commissioner to enter into an Agreement between VDOT and CRAC relating to the Airport Drive Construction Improvements Project (the “Project”) in Henrico County. Pursuant to Va. Code § 33.2-214(C), the CTB has the authority to enter into agreements with entities, such as CRAC, created for transportation purposes.

Facts:

- CRAC is a political subdivision of the Commonwealth of Virginia vested with certain powers set forth in Chapter 380 of the Acts of Assembly of 1980, as amended. CRAC is composed of representatives of the Counties of Chesterfield, Hanover and Henrico and the City of Richmond, and is the administrative authority for Richmond International Airport located in Henrico County, Virginia.
- Airport Drive, which serves Richmond International Airport, is currently in need of curb, gutter, and drainage improvements to one of the bridges originally constructed with the Airport Drive widening project at the Richmond International Airport (the “Project”).
- VDOT, in coordination with CRAC, has selected the Project as eligible to receive approximately \$201,000 in federal funds, remaining from a federal earmark for the Construct South Airport Connector Road, Richmond International Airport Project (UPC 66786) completed in 2008.
- CRAC proposes to administer the Project and apply the funds remaining from the earmark to preliminary engineering, which is expected to begin in Fall 2024. The total cost of all phases of the Project is estimated to be \$2,350,000.
- VDOT and CRAC have developed an agreement that sets forth the responsibilities of the parties for funding and administration of the Project and currently addresses the preliminary engineering phase of the Project. The agreement will ultimately require amendment to address remaining phases of the project and requires CRAC to commit to identify other eligible partners and/or funding to provide the additional funds needed to complete the Project.
- Section 33.2-214(C) of the Code of Virginia authorizes the Commonwealth Transportation Board to enter into agreements with local districts, commissions, agencies, and other entities, such as CRAC, created for transportation purposes.

Recommendation: VDOT recommends that the CTB delegate to the Commissioner of Highways the authority to execute the Agreement with CRAC, attached hereto as Exhibit A, relating to the

Decision Brief
Delegation of Authority—Airport Drive Construction Improvements Project
Henrico County
October 22, 2024
Page 2 of 2

Project, in substantially the same form as Exhibit A, with such changes and additions as the Commissioner deems necessary, including but not limited to those necessary to address all phases of the Project.

Action Required by CTB: Approve by majority vote the resolution providing the authorization recommended herein.

Result, if Approved: The Commissioner will be authorized to execute an Agreement between VDOT and CRAC as described above, in substantially the same form as Exhibit A, with such changes and additions as the Commissioner deems necessary, including but not limited to those necessary to address all phases of the Project.

Options: Approve, Deny or Defer

Public Comments/Reaction: N/A