



COMMONWEALTH of VIRGINIA

Commonwealth Transportation Board

W. Sheppard Miller, III
Chairperson

1221 East Broad Street
Richmond, Virginia 23219

(804) 482-5818

Agenda item # 2

RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD

October 15, 2025

MOTION

Made By: Ms. Sellers, **Seconded By:** Ms. Green

Action: Motion Carried, Unanimously

Title: Regulatory Reduction Program and Proposed Regulatory Amendment: Subdivision Street Requirements (24VAC30-91)

WHEREAS, the Subdivision Street Requirements, 24VAC30-91, establish the conditions and standards that must be met for certain subdivision streets constructed by private entities in proposed developments whose plans were submitted to the Virginia Department of Transportation (VDOT) prior to July 1, 2009, to be accepted into the state secondary system for maintenance by VDOT; and

WHEREAS, the Commonwealth Transportation Board adopted 24VAC30-91 pursuant to its general authority to adopt regulations in § 33.2-210 of the *Code of Virginia* and the authority granted in §§ 33.2-326 and 33.2-705 of the *Code of Virginia* pertaining to the secondary state highway system; and

WHEREAS, pursuant to the requirements of Executive Order 19 (2022), VDOT has determined that regulatory reduction and streamlining can be achieved through removing an unnecessary Document Incorporated by Reference (DIBR) from the regulation; and

WHEREAS, VDOT developed the proposed amendment to 24VAC30-91 (Attachment A) which VDOT advises is not likely to be controversial and has completed an Agency Background Document (Attachment B) to be filed on the Virginia Regulatory Town Hall (Town Hall) in conjunction with the recommended fast-track action to amend this regulation.

Resolution of the Board

Regulatory Reduction Program and Proposed Regulatory Amendment: Subdivision Street Requirements (24VAC30-91)

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NOW, THEREFORE, BE IT RESOLVED, the Commonwealth Transportation Board hereby adopts the proposed amendment to 24VAC30-91, Subdivision Street Requirements (Attachment A) to remove an unnecessary DIBR.

BE IT FURTHER RESOLVED, the Commonwealth Transportation Board requests that the Commissioner of Highways, or his designees, take all necessary actions to effectuate the amendment of 24VAC30-91, including posting the associated Agency Background Document (Attachment B) to Town Hall.

BE IT FURTHER RESOLVED, that Board approval of this item replaces and supersedes the September 16, 2004, resolution titled *Proposed Revision of the Subdivision Street Requirements*, provided however that nothing herein is intended to invalidate any actions previously taken pursuant to those resolutions.

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Commonwealth Transportation Board (CTB) Decision Brief

Regulatory Reduction Program and Proposed Regulatory Amendment: Subdivision Street Requirements (24VAC30-91)

Issue: The Subdivision Street Requirements (SSR), 24VAC30-91, establish the conditions and standards that must be met for certain subdivision streets constructed by private entities in proposed developments whose plans were submitted to the Virginia Department of Transportation (VDOT) prior to July 1, 2009, to be accepted into the state secondary system for maintenance by VDOT. Pursuant to Governor Youngkin's Executive Order 19 (2022), VDOT has identified an opportunity for regulatory reduction and streamlining by removing an unnecessary Document Incorporated by Reference (DIBR) from the regulation. Approval by the Commonwealth Transportation Board (CTB) is required to move forward with this regulatory action.

Facts: Pursuant to Governor Youngkin's Executive Order 19 (2022), VDOT has determined that regulatory reduction and streamlining can be achieved through removal of a DIBR contained in the SSR. This DIBR, the American Association of State Highway and Transportation Officials *Standard Specifications for Highway Bridges*, effective 1996, is not referenced as a requirement within the body of the regulatory text. As such, the document should be removed as a DIBR.

The proposed regulatory amendment developed by VDOT, which VDOT believes to be non-controversial, can be found in Attachment A. VDOT has prepared an Agency Background Document (Attachment B) to be posted to the Virginia Regulatory Town Hall (Town Hall) in conjunction with the proposed fast-track action to amend this regulation.

Recommendations: VDOT recommends approval of the amendment to 24VAC30-91 and the Agency Background Document to accompany this regulatory action.

Action Required by CTB: A resolution will be presented for the CTB to (i) adopt the proposed amendment to 24VAC30-91, (ii) authorize the Commissioner of Highways or his designees to take all actions necessary to effectuate the adoption of the regulatory amendment, including posting the associated Agency Background Document to Town Hall, and (iii) direct that the approval of the this amendment to the SSRs replaces and supersedes the September 16, 2004, resolution entitled *Proposed Revision of the Subdivision Street Requirements*.

Result, if Approved: VDOT staff will take all necessary actions to effectuate the adoption of the amendment to 24VAC30-91.

Options: Approve, Deny, or Defer

Public Comments/ Reaction: Public comment will be received for 30 days upon publication of the regulatory action in the *Virginia Register of Regulations*.

Project 8474 - Fast-Track**Department of Transportation****Removal of obsolete DIBR from SSR****24VAC30-91-160. Listing of documents (publications) incorporated by reference.**

Information pertaining to the availability and cost of any of these publications should be directed to the address indicated below the specific document. Requests for documents available from the department may be submitted to VDOT; however, department documents may be available over the Internet at www.vdot.virginia.gov.

1. Drainage Manual, effective April 2002.

VDOT

1401 E. Broad Street

Richmond, Virginia 23219

2. Land Use Permit Regulations, 24VAC30-151, effective March 17, 2010.

VDOT

1401 E. Broad Street

Richmond, Virginia 23219

3. Pavement Design Guide for Subdivision and Secondary Roads in Virginia, effective August 1, 2000.

VDOT

1401 E. Broad Street

Richmond, Virginia 23219

4. Road and Bridge Specifications, effective 2002.

VDOT

1401 E. Broad Street

Richmond, Virginia 23219

5. Road Design Manual, effective January 1, 2005.

VDOT

1401 E. Broad Street

Richmond, Virginia 23219

6. Subdivision Street Design Guide (Appendix B: Road Design Manual, effective January 1, 2005)

VDOT

1401 E. Broad Street

Richmond, Virginia 23219

7. Road and Bridge Standards, effective February 1, 2001.

VDOT

1401 E. Broad Street

Richmond, Virginia 23219

~~8. Standard Specifications for Highway Bridges, effective 1996.~~

~~American Association of State Highway and Transportation Officials~~

~~North Capital Street, Suite 225~~

~~Washington, DC 20001~~

~~VDOT Modifications to document above~~

~~VDOT~~

~~1401 E. Broad Street~~

~~Richmond, Virginia 23219~~

9 8 . Virginia Erosion and Sediment Control Handbook, effective 1992.

Division of Soil and Water Conservation with The Virginia Erosion and Sediment Control Law
and Regulations

Division of Soil and Water Conservation

Governor Street, Suite 206

Richmond, Virginia 23219

~~40~~ 9 . Highway Capacity Manual, effective 2000.

Transportation Research Board

Keck Center of the National Academies

Transportation Research Board

500 Fifth Street, NW

Washington, DC 20001

Attn: TRB Publications Sales & Affiliate Services

~~44~~ 10 . VDOT Erosion and Sediment Control and Stormwater Management Program Specifications Manual (effective March 1, 2004).

VDOT

1401 E. Broad Street

Richmond, Virginia 23219

~~42~~ 11 . Policy for Integrating Bicycle and Pedestrian Accommodations—Commonwealth Transportation Board (effective March 18, 2004.) Note: This policy reference is included in the regulation only for informational purposes and is not considered a regulatory provision. Applicable elements of this policy are stated in the regulation itself.



townhall.virginia.gov

Fast-Track Regulation Agency Background Document

Agency name	Commonwealth Transportation Board
Virginia Administrative Code (VAC) Chapter citation(s)	24VAC30-91
VAC Chapter title(s)	Subdivision Street Requirements
Action title	Amendment of Chapter 91 to remove a DIBR
Date this document prepared	____, 2025

This information is required for executive branch review and the Virginia Registrar of Regulations, pursuant to the Virginia Administrative Process Act (APA), Executive Order 19 (2022) (EO 19), any instructions or procedures issued by the Office of Regulatory Management (ORM) or the Department of Planning and Budget (DPB) pursuant to EO 19, the Regulations for Filing and Publishing Agency Regulations (1 VAC 7-10), and the *Form and Style Requirements for the Virginia Register of Regulations and Virginia Administrative Code*.

Brief Summary

Provide a brief summary (preferably no more than 2 or 3 paragraphs) of this regulatory change (i.e., new regulation, amendments to an existing regulation, or repeal of an existing regulation). Alert the reader to all substantive matters. If applicable, generally describe the existing regulation.

The Commonwealth Transportation Board (CTB) proposes to remove an unnecessary Document Incorporated by Reference (DIBR) from 24VAC30-91, the Subdivision Street Requirements (SSR). The DIBR is not required or referenced within the body of the regulatory text and therefore should be removed as a DIBR. The proposed amendment of 24VAC30-91 is in alignment with Governor Youngkin's Executive Order 19 (2022).

Acronyms and Definitions

Define all acronyms used in this form, and any technical terms that are not also defined in the "Definitions" section of the regulation.

CTB means the Commonwealth Transportation Board
DIBR means Document Incorporated by Reference
SSR means the Subdivision Street Requirements (24VAC30-91)
VDOT means the Virginia Department of Transportation

Statement of Final Agency Action

Provide a statement of the final action taken by the agency including: 1) the date the action was taken; 2) that the agency has “adopted final amendments” to the regulation; 3) the name of the agency taking the action; and 4) the title of the regulation. A suggested statement is, “On [insert date] the Board/Department of [insert name] adopted final amendments to the [title of regulation(s)].”

On ___, 2025, the Commonwealth Transportation Board adopted final amendment to the Subdivision Street Requirements, 24VAC30-91.

Mandate and Impetus

Identify the mandate for this regulatory change and any other impetus that specifically prompted its initiation (e.g., new or modified mandate, petition for rulemaking, periodic review, or board decision). For purposes of executive branch review, “mandate” has the same meaning as defined in the ORM procedures, “a directive from the General Assembly, the federal government, or a court that requires that a regulation be promulgated, amended, or repealed in whole or part.”

Consistent with Virginia Code § 2.2-4012.1, also explain why this rulemaking is expected to be noncontroversial and therefore appropriate for the fast-track rulemaking process.

This rulemaking achieves regulatory reduction and streamlining in accordance with Governor Youngkin’s Executive Order 19 (2022). This rulemaking is expected to be noncontroversial as it removes an unnecessary DIBR from 24VAC30-91.

Legal Basis

Identify (1) the promulgating agency, and (2) the state and/or federal legal authority for the regulatory change, including the most relevant citations to the Code of Virginia and Acts of Assembly chapter number(s), if applicable. Your citation must include a specific provision, if any, authorizing the promulgating agency to regulate this specific subject or program, as well as a reference to the agency’s overall regulatory authority.

Section 33.2-326 of the *Code of Virginia* vests in VDOT the control, supervision, management, and jurisdiction over the secondary system of highways. Although § 33.2-705 grants authority to localities to establish highways, including subdivision streets on land being developed, if the locality or private developer wish to have VDOT assume maintenance of those streets, the design and construction of those streets must meet VDOT’s standards. Section 33.2-241 provides the Commissioner of Highways with the authority to permit connections from commercial establishment entrances to highways. The CTB’s general authority to adopt regulations is provided in § 33.2-210 of the *Code of Virginia*.

Purpose

Explain the need for the regulatory change, including a description of: (1) the rationale or justification, (2) the specific reasons the regulatory change is essential to protect the health, safety or welfare of citizens, and (3) the goals of the regulatory change and the problems it is intended to solve.

The purpose of the proposed amendment is to remove an unnecessary DIBR from the regulation. The proposed amendment is essential to protecting public health, safety, and welfare as it ensures regulants are able to better understand and comply with the appropriate standards for the construction of subdivision streets intended to be accepted into the secondary system of state highways. The proposed change removes an obsolete requirement, adds clarity, and achieves regulatory reduction and streamlining in accordance with EO 19.

Substance

Briefly identify and explain the new substantive provisions, the substantive changes to existing sections, or both. A more detailed discussion is provided in the "Detail of Changes" section below.

The Subdivision Street Requirements, 24VAC30-91, will be amended to remove an unnecessary DIBR listed in section 160 of the regulation. The DIBR is the American Association of State Highway and Transportation Officials Standard Specifications for Highway Bridges, effective 1996.

Issues

Identify the issues associated with the regulatory change, including: 1) the primary advantages and disadvantages to the public, such as individual private citizens or businesses, of implementing the new or amended provisions; 2) the primary advantages and disadvantages to the agency or the Commonwealth; and 3) other pertinent matters of interest to the regulated community, government officials, and the public. If there are no disadvantages to the public or the Commonwealth, include a specific statement to that effect.

The primary advantage to the public and the agency is the increased clarity of the regulatory text. There are no disadvantages to the public or the Commonwealth from this regulatory action.

Requirements More Restrictive than Federal

Identify and describe any requirement of the regulatory change which is more restrictive than applicable federal requirements. Include a specific citation for each applicable federal requirement, and a rationale for the need for the more restrictive requirements. If there are no applicable federal requirements, or no requirements that exceed applicable federal requirements, include a specific statement to that effect.

There are no applicable federal requirements.

Agencies, Localities, and Other Entities Particularly Affected

Consistent with § 2.2-4007.04 of the Code of Virginia, identify any other state agencies, localities, or other entities particularly affected by the regulatory change. Other entities could include local partners such as tribal governments, school boards, community services boards, and similar regional organizations. "Particularly affected" are those that are likely to bear any identified disproportionate material impact

which would not be experienced by other agencies, localities, or entities. "Locality" can refer to either local governments or the locations in the Commonwealth where the activities relevant to the regulation or regulatory change are most likely to occur. If no agency, locality, or entity is particularly affected, include a specific statement to that effect.

Other State Agencies Particularly Affected

No other state agencies are particularly affected by the regulatory changes.

Localities Particularly Affected

Localities are not particularly affected by the regulatory changes.

Other Entities Particularly Affected

No other entities are particularly affected by the regulatory changes.

Economic Impact

Consistent with § 2.2-4007.04 of the Code of Virginia, identify all specific economic impacts (costs and/or benefits), anticipated to result from the regulatory change. When describing a particular economic impact, specify which new requirement or change in requirement creates the anticipated economic impact. Keep in mind that this is the proposed change versus the status quo.

Impact on State Agencies

<i>For your agency:</i> projected costs, savings, fees or revenues resulting from the regulatory change, including: a) fund source / fund detail; b) delineation of one-time versus on-going expenditures; and c) whether any costs or revenue loss can be absorbed within existing resources	There are no projected costs, savings, fees, or revenues for VDOT resulting from the regulatory change.
<i>For other state agencies:</i> projected costs, savings, fees or revenues resulting from the regulatory change, including a delineation of one-time versus on-going expenditures.	There are no projected costs, savings, fees, or revenues for other state agencies resulting from the regulatory change.
<i>For all agencies:</i> Benefits the regulatory change is designed to produce.	The benefit of the regulatory change is the increased clarity of the regulatory text.

Impact on Localities

If this analysis has been reported on the ORM Economic Impact form, indicate the tables (1a or 2) on which it was reported. Information provided on that form need not be repeated here.

Projected costs, savings, fees or revenues resulting from the regulatory change.	There are no projected costs, savings, fees, or revenues for localities resulting from the regulatory change.
Benefits the regulatory change is designed to produce.	The benefit of the regulatory change is the increased clarity of the regulatory text.

Impact on Other Entities

If this analysis has been reported on the ORM Economic Impact form, indicate the tables (1a, 3, or 4) on which it was reported. Information provided on that form need not be repeated here.

Description of the individuals, businesses, or other entities likely to be affected by the regulatory change. If no other entities will be affected, include a specific statement to that effect.	The development industry is affected by the regulatory change.
Agency's best estimate of the number of such entities that will be affected. Include an estimate of the number of small businesses affected. Small business means a business entity, including its affiliates, that: a) is independently owned and operated and; b) employs fewer than 500 full-time employees or has gross annual sales of less than \$6 million.	The number of entities, including small businesses, affected by the proposed change cannot be estimated.
All projected costs for affected individuals, businesses, or other entities resulting from the regulatory change. Be specific and include all costs including, but not limited to: a) projected reporting, recordkeeping, and other administrative costs required for compliance by small businesses; b) specify any costs related to the development of real estate for commercial or residential purposes that are a consequence of the regulatory change; c) fees; d) purchases of equipment or services; and e) time required to comply with the requirements.	No costs for entities affected by the regulatory change are anticipated.
Benefits the regulatory change is designed to produce.	The benefit of the regulatory change is the increased clarity of the regulatory text.

Alternatives to Regulation

Describe any viable alternatives to the regulatory change that were considered, and the rationale used by the agency to select the least burdensome or intrusive alternative that meets the essential purpose of the regulatory change. Also, include discussion of less intrusive or less costly alternatives for small businesses, as defined in § 2.2-4007.1 of the Code of Virginia, of achieving the purpose of the regulatory change.

No alternatives to the regulatory changes were considered. The proposed change will reduce the burden on the regulated community of determining the regulatory requirements that apply to their projects. The proposed change is not intrusive or costly to small businesses.

If this analysis has been reported on the ORM Economic Impact form, indicate the tables on which it was reported. Information provided on that form need not be repeated here.

Regulatory Flexibility Analysis

Consistent with § 2.2-4007.1 B of the Code of Virginia, describe the agency's analysis of alternative regulatory methods, consistent with health, safety, environmental, and economic welfare, that will

accomplish the objectives of applicable law while minimizing the adverse impact on small business. Alternative regulatory methods include, at a minimum: 1) establishing less stringent compliance or reporting requirements; 2) establishing less stringent schedules or deadlines for compliance or reporting requirements; 3) consolidation or simplification of compliance or reporting requirements; 4) establishing performance standards for small businesses to replace design or operational standards required in the proposed regulation; and 5) the exemption of small businesses from all or any part of the requirements contained in the regulatory change.

No alternative regulatory methods are applicable, nor were alternative regulatory methods considered. There are no anticipated adverse impacts on small businesses from the regulatory change.

If this analysis has been reported on the ORM Economic Impact form, indicate the tables on which it was reported. Information provided on that form need not be repeated here.

Public Participation

Indicate how the public should contact the agency to submit comments on this regulation, and whether a public hearing will be held, by completing the text below.

Consistent with § 2.2-4011 of the Code of Virginia, if an objection to the use of the fast-track process is received within the 30-day public comment period from 10 or more persons, any member of the applicable standing committee of either house of the General Assembly or of the Joint Commission on Administrative Rules, the agency shall: 1) file notice of the objections with the Registrar of Regulations for publication in the Virginia Register and 2) proceed with the normal promulgation process with the initial publication of the fast-track regulation serving as the Notice of Intended Regulatory Action.

If you are objecting to the use of the fast-track process as the means of promulgating this regulation, please clearly indicate your objection in your comment. Please also indicate the nature of, and reason for, your objection to using this process.

The CTB is providing an opportunity for comments on this regulatory proposal, including but not limited to (i) the costs and benefits of the regulatory proposal and any alternative approaches, (ii) the potential impacts of the regulation, and (iii) the agency's regulatory flexibility analysis stated in this background document.

Anyone wishing to submit written comments for the public comment file may do so through the Public Comment Forums feature of the Virginia Regulatory Town Hall web site at: <https://townhall.virginia.gov>. Comments may also be submitted by mail or email to Steven Jack, 1221 E. Broad St., Richmond, VA, 23219, 804-786-3885, steven.jack@vdot.virginia.gov. In order to be considered, comments must be received by 11:59 pm on the last day of the public comment period.

Detail of Changes

List all regulatory changes and the consequences of the changes. Explain the new requirements and what they mean rather than merely quoting the text of the regulation. For example, describe the intent of the language and the expected impact. Describe the difference between existing requirement(s) and/or agency practice(s) and what is being proposed in this regulatory change. Use all tables that apply, but delete inapplicable tables.

If an existing VAC Chapter(s) is being amended or repealed, use Table 1 to describe the changes between existing VAC Chapter(s) and the proposed regulation. If existing VAC Chapter(s) or sections are being repealed and replaced, ensure Table 1 clearly shows both the current number and the new number for each repealed section and the replacement section.

Table 1: Changes to Existing VAC Chapter(s)

Current chapter-section number	New chapter-section number, if applicable	Current requirements in VAC	Change, intent, rationale, and likely impact of new requirements
24VAC30-91-160		Section 160 lists the DIBR for the regulation.	"Standard Specifications for Highway Bridges" of the American Association of State Highway and Transportation Officials is proposed to be removed from the list of DIBR. It is not referenced in the body of the regulatory text and as such should not be included as a DIBR.

If a new VAC Chapter(s) is being promulgated and is not replacing an existing Chapter(s), use Table 2.

Table 2: Promulgating New VAC Chapter(s) without Repeal and Replace

New chapter-section number	New requirements	Other regulations and law that apply	Intent and likely impact of new requirements

If the regulatory change is replacing an **emergency regulation**, and the proposed regulation is identical to the emergency regulation, complete Table 1 and/or Table 2, as described above.

If the regulatory change is replacing an **emergency regulation**, but changes have been made since the emergency regulation became effective, also complete Table 3 to describe the changes made since the emergency regulation.

Table 3: Changes to the Emergency Regulation

Emergency chapter-section number	New chapter-section number, if applicable	Current <u>emergency</u> requirement	Change, intent, rationale, and likely impact of new or changed requirements since emergency stage

Office of Regulatory Management
Economic Review Form

Agency name	Commonwealth Transportation Board
Virginia Administrative Code (VAC) Chapter citation(s)	24VAC30-91
VAC Chapter title(s)	Subdivision Street Requirements
Action title	Amendment of Chapter 91 to remove a DIBR
Date this document prepared	_____, 2025
Regulatory Stage (including Issuance of Guidance Documents)	Fast-Track

Cost Benefit Analysis

Complete Tables 1a and 1b for all regulatory actions. You do not need to complete Table 1c if the regulatory action is required by state statute or federal statute or regulation and leaves no discretion in its implementation.

Table 1a should provide analysis for the regulatory approach you are taking. Table 1b should provide analysis for the approach of leaving the current regulations intact (i.e., no further change is implemented). Table 1c should provide analysis for at least one alternative approach. You should not limit yourself to one alternative, however, and can add additional charts as needed.

Report both direct and indirect costs and benefits that can be monetized in Boxes 1 and 2. Report direct and indirect costs and benefits that cannot be monetized in Box 4. See the ORM Regulatory Economic Analysis Manual for additional guidance.

Table 1a: Costs and Benefits of the Proposed Changes (Primary Option)

(1) Direct & Indirect Costs & Benefits (Monetized)	There are no monetizable direct or indirect costs or benefits from the regulatory changes.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Net Monetized Benefit		
(4) Other Costs & Benefits (Non-Monetized)	The non-monetized benefit of amending Chapter 91 to remove an unnecessary DIBR is the clarification of the regulation.	
(5) Information Sources		

Table 1b: Costs and Benefits under the Status Quo (No change to the regulation)

(1) Direct & Indirect Costs & Benefits (Monetized)	There are no monetizable direct or indirect costs or benefits from the status quo.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Net Monetized Benefit		
(4) Other Costs & Benefits (Non-Monetized)	The non-monetized cost of the status quo is the lack of clarity regarding applicable requirements in Chapter 91.	
(5) Information Sources		

Table 1c: Costs and Benefits under Alternative Approach(es)

(1) Direct & Indirect Costs & Benefits (Monetized)	The proposed amendments advance regulatory reduction and add clarity to the regulation by removing an unnecessary DIBR. As such, there are no reasonable alternative approaches to consider.
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(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Net Monetized Benefit		
(4) Other Costs & Benefits (Non-Monetized)		
(5) Information Sources		

Impact on Local Partners

Use this chart to describe impacts on local partners. See Part 8 of the ORM Cost Impact Analysis Guidance for additional guidance.

Table 2: Impact on Local Partners

(1) Direct & Indirect Costs & Benefits (Monetized)	There are no anticipated costs or benefits for local partners from the proposed changes.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Other Costs & Benefits (Non-Monetized)		
(4) Assistance		
(5) Information Sources		

Impacts on Families

Use this chart to describe impacts on families. See Part 8 of the ORM Cost Impact Analysis Guidance for additional guidance.

Table 3: Impact on Families

(1) Direct & Indirect Costs & Benefits (Monetized)	There are no anticipated costs or benefits for families from the proposed changes.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Other Costs & Benefits (Non-Monetized)		
(4) Information Sources		

Impacts on Small Businesses

Use this chart to describe impacts on small businesses. See Part 8 of the ORM Cost Impact Analysis Guidance for additional guidance.

Table 4: Impact on Small Businesses

(1) Direct & Indirect Costs & Benefits (Monetized)	To the extent small businesses are affected by this regulation, they will benefit from the clarification provided by the proposed change.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Other Costs & Benefits (Non-Monetized)		
(4) Alternatives		
(5) Information Sources		

Changes to Number of Regulatory Requirements

Table 5: Regulatory Reduction

For each individual action, please fill out the appropriate chart to reflect any change in regulatory requirements, costs, regulatory stringency, or the overall length of any guidance documents.

Change in Regulatory Requirements

VAC Section(s) Involved*	Authority of Change	Initial Count	Additions	Subtractions	Total Net Change in Requirements
24VAC30-91-160	(M/A):	2			0
	(D/A):	8,756			0
	(M/R):	0			0
	(D/R):	23,287		9,924	-9,924
				Grand Total of Changes in Requirements:	(M/A): 0
					(D/A): 0
					(M/R): 0
					(D/R): -9,924

Key:

Please use the following coding if change is mandatory or discretionary and whether it affects externally regulated parties or only the agency itself:

(M/A): Mandatory requirements mandated by federal and/or state statute affecting the agency itself

(D/A): Discretionary requirements affecting agency itself

(M/R): Mandatory requirements mandated by federal and/or state statute affecting external parties, including other agencies

(D/R): Discretionary requirements affecting external parties, including other agencies

Cost Reductions or Increases (if applicable)

VAC Section(s) Involved*	Description of Regulatory Requirement	Initial Cost	New Cost	Overall Cost Savings/Increases

Other Decreases or Increases in Regulatory Stringency (if applicable)

VAC Section(s) Involved*	Description of Regulatory Change	Overview of How It Reduces or Increases Regulatory Burden

Length of Guidance Documents (only applicable if guidance document is being revised)

Title of Guidance Document	Original Word Count	New Word Count	Net Change in Word Count

*If the agency is modifying a guidance document that has regulatory requirements, it should report any change in requirements in the appropriate chart(s).

Action/Stage or Guidance Document Forum ID (if available)	
Not available	
Title of Proposed Regulatory Action or Guidance Document	
Fast-track action to amend the Subdivision Street Requirements (24VAC30-91) by the CTB	
Brief Overview	
Pursuant to Governor Youngkin's Executive Order 19 (2022) the Commonwealth Transportation Board (CTB) proposes to amend 24VAC30-91, the Subdivision Street Requirements (SSR), to remove an unnecessary Document Incorporated by Reference (DIBR).	
Regulatory Stage (check one box)	<input type="checkbox"/> NOIRA <input type="checkbox"/> Proposed <input type="checkbox"/> Final <input type="checkbox"/> Emergency or Emergency/NOIRA <input type="checkbox"/> Revised Proposed <input checked="" type="checkbox"/> Fast-Track
Additional Description	<input type="checkbox"/> Expedited Review Requested <input type="checkbox"/> Exempt Action <input type="checkbox"/> Guidance Document
Legal Authority	<input type="checkbox"/> Action required by federal statute <input type="checkbox"/> Action required by state statute <input checked="" type="checkbox"/> Discretionary Action
Deregulatory Component	This action will remove an unnecessary DIBR from 24VAC30-91. Removal of the DIBR will reduce discretionary requirements for regulants by 9,924.
Expected Date	October 2025