



# COMMONWEALTH of VIRGINIA

## Commonwealth Transportation Board

W. Sheppard Miller, III  
Chairperson

1221 East Broad Street  
Richmond, Virginia 23219

(804) 482-5818  
Fax: (804) 786-2940

*Agenda item # 4*

### RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD

November 10, 2025

#### MOTION

Made By: Mr. Gribbin, Seconded By: Mr. Minchew

Action: Motion Carried, Unanimously

#### Title: SMART SCALE Project Cancellation - Country Club Commons Connector Trail (UPC 119479) – Northern Virginia District

**WHEREAS**, the Commonwealth Transportation Board's (the "Board's") SMART SCALE Project Prioritization Process last approved December 4, 2023, and as revised January 16, 2024, (the "Policy") states that a project that has been selected for funding through either the High Priority Projects Program or Highway Construction District Grant Program may be cancelled only by action of the Board; and

**WHEREAS**, the Board's Policy states that surplus Construction District Grant Funds no longer needed for delivery of a project will remain in the applicable Construction District Grant Program and may not be used in other districts and, further, provides that such surplus funds may either be reserved to address budget adjustments for current SMART SCALE projects or for allocation in the next solicitation cycle for SMART SCALE; and

**WHEREAS**, the Board's Policy states that surplus High Priority Projects Program Funds no longer needed for delivery of a project will remain in the statewide High Priority Projects Program and, further, provides that such surplus funds may either be reserved to address budget adjustments for current SMART SCALE projects or for allocation in the next solicitation cycle for SMART SCALE; and

**WHEREAS**, the Board's Policy states that in cases where programmed funds are no longer needed for delivery of a project due to estimate decreases, contract award savings, schedule changes, etc., the unexpended surplus funds are SMART SCALE unless superseded by the terms of a signed project agreement; and

**WHEREAS**, the City of Fairfax submitted the Country Club Commons Connector Trail (UPC 119479) for consideration and it was selected for \$5,142,624 in funding through the Highway Construction District Grant Program in the fourth round of the prioritization process pursuant to Va. Code § 33.2-214.1; and

**WHEREAS**, the Project is locally administered; and

**WHEREAS**, after selection, environmental and other concerns were raised by the community; and

**WHEREAS**, the City of Fairfax voted to cancel the project on April 22, 2025; and

**WHEREAS**, at its meeting on October 14, 2025, the Board was briefed on the proposed cancellation of the Project and transfer of all Highway Construction District Grant funds to the Northern Virginia District Construction District Grant deallocation balance entry (UPC -21765); and

**WHEREAS**, VDOT recommends that the Board take action to cancel the Project and transfer all Highway Construction District Grant funds allocated to the Project to the Northern Virginia District Construction District Grant deallocation balance entry (UPC -21765).

**NOW THEREFORE BE IT RESOLVED**, by the Commonwealth Transportation Board, that the Country Club Commons Connector Trail (UPC 119479) is hereby cancelled.

**BE IT FURTHER RESOLVED**, by the Commonwealth Transportation Board that all Highway Construction District Grant funds allocated to the Project be transferred to the Northern Virginia District Construction District Grant deallocation balance entry (UPC -21765).

#####

**CTB Decision Brief**  
SMART SCALE Project Cancellation  
Country Club Commons Connector Trail (UPC 119479)

**Issue:** The Country Club Commons Connector Trail (UPC 119479) (the “Project”) was screened in for meeting a VTrans need and selected for funding. For reasons stated herein, in April 2025, the City of Fairfax requested cancellation of the Project. Board approval is needed for cancellation of this Project pursuant to the Policy for Implementation of the SMART SCALE Project Prioritization Process last approved by the Board December 4, 2023, and as revised January 16, 2024 (the “Policy”).

**Facts:** The City of Fairfax submitted the Country Club Commons Connector Trail (UPC 119479) for consideration, and it was selected for \$5,142,624 in funding through the Highway Construction District Grant Program in the fourth round of the SMART SCALE prioritization process. The Project consisted of construction of an off-road trail between Spring Lake Terrace and Fairfax Boulevard. The Project is locally administered.

After selection, environmental and other concerns were raised by the community. Specifically, they were concerned about tree loss and the perceived security/safety issues of having a new access point into an otherwise secluded neighborhood. On April 22, 2025, the City of Fairfax voted to cancel the project. The Board was briefed on the proposed cancellation at its meeting on October 14, 2025.

The Board’s Policy states that a project that has been selected for funding through either the High Priority Projects Program or Highway Construction District Grant Program may be cancelled only by action of the Board. In the event that a project is not advanced to the next phase of construction when requested by the Board, the locality or metropolitan planning organization may be required, pursuant to Va. Code § 33.2-214, to reimburse the Department for all state and federal funds expended on the project.

The Board’s Policy states that Surplus Construction District Grant Funds no longer needed for delivery of a project will remain in the applicable Construction District Grant Program and may not be used in other districts. In addition, the Prioritization Process provides that such surplus funds may either be reserved to address budget adjustments for current SMART SCALE projects or for allocation in the next solicitation cycle for SMART SCALE.

The Board’s Policy states that in cases where programmed funds are no longer needed for delivery of a project due to estimate decreases, contract award savings, schedule changes, etc., the unexpended surplus funds are SMART SCALE unless superseded by the terms of a signed project agreement.

**Recommendation:** VDOT recommends that the Board cancel the Project and transfer all Highway Construction District Grant funds to the Northern Virginia District Construction District Grant deallocation balance entry (UPC -21765).

Decision Brief

SMART SCALE Project Cancellation Country Club Commons Connector Trail (UPC 119479)

November 10, 2025

Page 2 of 2

**Action Required by CTB:** The CTB will be presented with a resolution for a formal vote to cancel the Project and transfer all Highway Construction District Grant funds to the Northern Virginia District Construction District Grant deallocation balance entry (UPC -21765).

**Result, if Approved:** If approved, the Project will be removed from the Six-Year Improvement Program and all Highway Construction District Grant funds allocated to the Project will be transferred to the Northern Virginia District Construction District Grant deallocation balance entry (UPC -21765).

**Options:** Approve, Deny, or Defer.

**Public Comments/Reactions:** None