



## COMMONWEALTH of VIRGINIA

### Commonwealth Transportation Board

W. Sheppard Miller, III  
Chairperson

1401 East Broad Street  
Richmond, Virginia 23219

(804) 482-5818  
Fax: (804) 786-2940

Agenda item # 2

### RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD

May 21, 2025

#### MOTION

Made By: Ms. Sellers, Seconded By: Mr. Fowlkes  
Action: Motion Carried, Unanimously

#### Title: FY2025-2030 Six-Year Improvement Program Transfers

March 15, 2025 through April 18, 2025

**WHEREAS**, Section 33.2-214(B) of the *Code of Virginia* requires the Commonwealth Transportation Board (Board) to adopt by July 1<sup>st</sup> of each year a Six-Year Improvement Program (Program) of anticipated projects and programs. After due consideration, the Board adopted a Fiscal Years 2025-2030 Program on June 18, 2024; and

**WHEREAS**, the Board authorized the Commissioner, or his designee, to make transfers of allocations programmed to projects in the Six-Year Improvement Program of projects and programs for Fiscal Years 2025 through 2030 to release funds no longer needed for the delivery of the projects and to provide additional allocations to support the delivery of eligible projects in the Six-Year Improvement Program of projects and programs for Fiscal Years 2025 through 2030 consistent with Commonwealth Transportation Board priorities for programming funds, federal/state eligibility requirements, and according to the following thresholds based on the recipient project; and

Total Cost Estimate	Threshold
<\$5 million	up to a 20% increase in total allocations
\$5 million to \$10 million	up to a \$1 million increase in total allocations
>\$10 million	up to a 10% increase in total allocations up to a maximum of \$5 million increase in total allocations

Resolution of the Board

FY2025-2030 Six-Year Improvement Program Transfers

March 15, 2025 through April 18, 2025

May 21, 2025

Page 2 of 2

**WHEREAS**, the Board directed that (a) the Commissioner shall notify the Board on a monthly basis should such transfers or allocations be made; and (b) the Commissioner shall bring requests for transfers of allocations exceeding the established thresholds to the Board on a monthly basis for its approval prior to taking any action to record or award such action; and

**WHEREAS**, the Board is being presented a list of the transfers exceeding the established thresholds attached to this resolution and agrees that the transfers are appropriate; and

**WHEREAS**, in cases where the cumulative increase of Highway Construction District Grant Program Funds pursuant to 33.2-371 exceeds to threshold established in the Board's Policy and Guide for Implementation of the SMART SCALE Project Prioritization Process, additional details are provided in Attachment B.

**NOW THEREFORE, BE IT RESOLVED**, by the Commonwealth Transportation Board, that the attached list of transfer requests exceeding the established thresholds is approved and the specified funds shall be transferred to the recipient project(s) as set forth in the attached list to meet the Board's statutory requirements and policy goals.

#####

## CTB Decision Brief

### FY2025-2030 Six-Year Improvement Program Transfers March 15, 2025 through April 18, 2025

**Issue:** Each year the Commonwealth Transportation Board (CTB) must adopt a Six-Year Improvement Program (Program) in accordance with statutes and federal regulations. Throughout the year, it may become necessary to transfer funds between projects to have allocations available to continue and/or initiate projects and programs adopted in the Program.

**Facts:** On June 18, 2024, the CTB granted authority to the Commissioner of Highways (Commissioner), or his designee, to make transfers of allocations programmed to projects in the approved Six-Year Improvement Program of projects and programs for Fiscal Years 2025 through 2030 (the Program) to release funds no longer needed for the delivery of the projects and to provide additional allocations to support the delivery of eligible projects in the Program consistent with Commonwealth Transportation Board priorities for programming funds, federal/state eligibility requirements, and according to the following thresholds based on the recipient project:

Total Cost Estimate	Threshold
<\$5 million	up to a 20% increase in total allocations
\$5 million to \$10 million	up to a \$1 million increase in total allocations
>\$10 million	up to a 10% increase in total allocations up to a maximum of \$5 million increase in total allocations

In addition, the CTB resolved that the Commissioner should bring requests for transfers of allocations exceeding the established thresholds to the CTB on a monthly basis for its approval prior to taking any action to record or award such action.

The CTB will be presented with a resolution for formal vote to approve the transfer of funds exceeding the established thresholds. The list of transfers from March 15, 2025 through April 18, 2025 is in Attachment A. In cases where the cumulative increase of Highway Construction District Grant Program Funds pursuant to 33.2-371 exceeds the threshold established in the Board's Policy and Guide for Implementation of the SMART SCALE Project Prioritization Process, additional details are provided in Attachment B.

**Recommendations:** VDOT recommends the approval of the transfers exceeding the established thresholds from donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Action Required by CTB:** The CTB will be presented with a resolution for a formal vote to adopt changes to the Program that include transfers of allocated funds exceeding the established thresholds from donor projects to projects that meet the CTB's statutory requirements and policy goals.

Decision Brief

FY2025-2030 Six-Year Improvement Program Transfers for March 15, 2025 through April 18, 2025

May 21, 2025

Page 2 of 2

**Result, if Approved:** If approved, the funds will be transferred from the donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Options:** Approve, Deny, or Defer.

**Public Comments/Reactions:** None

**Attachment A - Six-Year Improvement Program Allocation Transfer Threshold Report**

**Transfers Requiring Approval**

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
1	Bristol	#ITTF25-US11 BRISTOL POINT BROADBAND-COMMS/NETWORK BR05	126283	Bristol	#ITTF25-POINT BROADBAND COAL LOOP&BRISTOL-COMM/NET BR01&BR05	126282	ITTF (HS7100), ITTF: NHPP (IFF100), ITTF: NHPP Softmatch (IFF101)	\$ 738,640	\$ 1,637,250	\$ 1,637,250	82.2%	Transfer of surplus funds recommended by District and Traffic Operations Division from a cancelled project to a scheduled project.
2	Bristol	BRISTOL DGP DEALLOCATION BALANCE ENTRY	T21760	Bristol	#SMART22 - 4TH STREET AT HOLSTON ROAD TURN LANE IMPROVEMENTS	119436	DGP Supplemental (HB1414) - State (GS0000)	\$ 542,843	\$ 3,973,832	\$ 3,973,832	15.8%	Transfer of surplus funds recommended by District from the District DGP Deallocation Balance Entry line item to fund a scheduled project. Cumulative DGP change exceeds threshold and requires CTB approval. See attachment B.
<b>Subtotal Bristol District</b>												
3	Hampton Roads	HAMPTON DGP DEALLOCATION BALANCE ENTRY	T21763	Hampton Roads	#SMART20 Wakefield 460 Eastbound Turn lane	115508	DGP - State (GS0100), DGP - STP <5K (GF2700), DGP - STP <5K Soft Match (GF2701), DGP Supplemental (HB1414) - State (GS0000)	\$ 858,061	\$ 1,839,351	\$ 1,839,351	87.4%	Transfer of surplus funds recommended by District from the District DGP Deallocation Balance Entry line item to fund a scheduled project. Cumulative DGP change exceeds threshold and requires CTB approval. See attachment B.
<b>Subtotal Hampton Roads District</b>												
4	Statewide	STATEWIDE TAP BALANCE ENTRY- UNALLOCATED	70466	Lynchburg	TAP21 AUDUBON DRIVE - CONSTRUCT SIDEWALK	117938	Local Funds for Enhancement Projects (NPL206), TAP 5-200K (CF6600)	\$ 667,436	\$ 1,248,396	\$ 1,037,600	>100%	Transfer of surplus funds recommended by District and Local Assistance Division from the Statewide TAP Balance Entry line item to fund an underway project.
<b>Subtotal Lynchburg District</b>												
5	Northern Virginia	#PIPELINE25 ROBERTS PARKWA	127047	Northern Virginia	#PIPELINE25 - SUDLEY MANOR	127246	Prescoping Funds (PRS120)	100,000	100,000	100,000	100.0%	Transfer of surplus funds recommended by District and Office of Intermodal Planning and Investment from a scheduled project to fund a scheduled project.
<b>Subtotal Northern Virginia District</b>												
6	Richmond	#SGR23LP - Oaklawn Blvd	121275, 121277	Richmond	#SGR23LP - Oaklawn Blvd	121276	SGR - State (SS0100)	\$ 177,540	\$ 677,077	\$ 677,077	35.5%	Transfer of surplus funds recommended by District Local Assistance Division from completed projects to fund a completed project.
<b>Subtotal Richmond District</b>												
7	Statewide	STATEWIDE HIGHWAY SAFETY BALANCE ENTRY	70700	Staunton	I-81 - INSTALL HIGH TENSION CABLE BARRIER	112900	VA Safety HSIP - Federal (CF3HS0), VA Safety HSIP - Softmatch (CF3HS1)	\$ 1,237,408	\$ 3,757,468	\$ 3,700,060	49.1%	Transfer of surplus funds recommended by District and Traffic Operations Division from an underway project and the Statewide Highway Safety Balance Entry line item to fund an underway project.
<b>Subtotal Staunton District</b>												
<b>Grand Total</b>												

**Attachment A - Six-Year Improvement Program Allocation Transfer Threshold Report**

**Transfers Not Requiring Approval**

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
A	Bristol	#SGR Bristol - VDOT SGR Bridge - Balance Entry	T13510	Bristol	#SGR19VB - RT 61 over Cove Crk Tazewell VA 1069 Fed 18469	113848	SGR Bridge State (SSB700)	292,137	2,551,768	2,550,239	12.9%	Transfer of surplus funds recommended by District and Structure and Bridge Division from the District SGR VDOT Bridge Balance Entry line item to fund an underway project.
<b>Subtotal Bristol District</b>								<b>\$ 292,137</b>				
B	Fredericksburg	#SGR Fredericksburg-VDOT SGR Paving-Balance Entry	T13516	Fredericksburg	#SGR23VP - PM-6R-23 Asphalt Resurfacing Primary System	121844	SGR Paving State (SSP700)	\$ 126,666	\$ 2,721,358	\$ 2,721,358	4.9%	Transfer of surplus funds recommended by District from the District SGR VDOT Paving Balance Entry line item to fund a completed project.
<b>Subtotal Fredericksburg District</b>								<b>\$ 126,666</b>				
C	Hampton Roads	Citywide Bus Shelter Program: Newport News (Phases 2-4), Environmental Management System	T9125, T9131	Hampton Roads	HRT Bus Vehicle Replacement	T16054	CMAQ : Hampton Roads (CF5M30), CMAQ Match : Hampton Roads (CS5M31)	\$ 173,778	\$ 68,317,508	\$ 27,919,820	0.3%	Transfer of surplus funds recommended by District and MPO from completed projects to fund an underway project.
<b>Subtotal Hampton Roads District</b>								<b>\$ 173,778</b>				
D	Richmond	RICHMOND DGP DEALLOCATION BALANCE ENTRY	T21766	Richmond	#SMART24 - I-64 AT ASHLAND RD (RTE 623) INTERCHANGE	123919	DGP - State (GS0100)	\$ 2,970,187	\$ 78,888,128	\$ 78,888,128	3.9%	Transfer of surplus funds recommended by District from the District DGP Deallocation Balance Entry line item to fund a scheduled project.
<b>Subtotal Richmond District</b>								<b>\$ 2,970,187</b>				
E	Salem	#SGR Salem - VDOT SGR Bridge - Balance Entry	T13911	Salem	#SGR21VB - RTE. 1460 OVER BR BVR DAM CR (STR. 24893) - REHAB	117018	SGR Bridge State (SSB700)	\$ 3,918	\$ 913,366	\$ 783,355	0.4%	Transfer of surplus funds recommended by District and Structure and Bridge Division from the District SGR VDOT Bridge Balance Entry line item to fund a scheduled project.
F	Statewide	STATEWIDE HIGHWAY SAFETY BALANCE ENTRY	70700	Salem	TWO LANE RURAL ROAD PROGRAM	125596	HSIP - Highways (CNF052), HSIP - State Match (CNS251)	\$ 24,935	\$ 374,935	\$ 374,935	7.1%	Transfer of surplus funds recommended by District and Traffic Operations Division from the Statewide Highway Safety Balance Entry line item to fund a scheduled project.
<b>Subtotal Salem District</b>								<b>\$ 28,853</b>				
<b>Grand Total</b>								<b>\$ 3,591,621</b>				

**Attachment B**

**SMART SCALE Highway Construction District Grant Greater than Threshold Transfers**

**Line Item on Threshold Report: 2**

**CTB Member Concurrence:** Fowlkes, Bristol District

<b>Project Information</b>	<b>Original Application</b>	<b>Current</b>
District	Bristol	
Project Description	UPC 119436 #SMART22 - 4TH STREET AT HOLSTON ROAD TURN LANE IMPROVEMENTS	
Organization	Town of Wytheville	
SMART SCALE Round	4	
Scope	Convert intersection of 4th Street and Holston Road to Restricted Crossing U-Turn Intersection and construct U-Turn Bulb at closest existing median crossover.	
Benefits	Safety and Economic Development	
Score	11.93	
Rank	1/17	
SMART SCALE Budget	\$2,531,180 (DGP)	\$3,430,989 (DGP) CTB approved DGP increase of \$899,809 in May 2023
Other Funds	NA	NA
Total Allocations	\$2,531,180	\$3,430,989
Total Cost	\$2,531,180	\$3,973,832
Shortfall		\$542,843
Expenditures		\$350,727
Status		Project is VDOT administered and ready to begin the right of way phase. The increase was attributed to additional quantities of pavement that were needed and unsuitable material that was discovered during further geotechnical investigation, a need for a more

<b>Project Information</b>	<b>Original Application</b>	<b>Current</b>
		complex Maintenance of Traffic (MOT) plan, and inflationary factors.
Justification		Address current funding shortfall so the project can begin the right of way phase and avoid delays.
Proposed SMART SCALE Budget Increase		Increase of \$542,843 (DGP) for a total revised SMART SCALE DGP budget of \$3,973,832. Revised score of 7.59 and reduction in rank to 2/17.
Remaining Balance in DGP Deallocation BE		\$10,621,286 after proposed transfer.

**Line Item on Threshold Report: 3**

**CTB Member Concurrence:** Stant, Hampton Roads District

<b>Project Information</b>	<b>Original Application</b>	<b>Current</b>
District	Hampton Roads	
Project Description	UPC 115508 #SMART20 Wakefield 460 Eastbound Turn Lane	
Organization	Sussex County	
SMART SCALE Round	3	
Scope	Install right turn lane and increase turning radius on eastbound 460 in the Town of Wakefield at Route 628 and install audible pedestrian accommodations.	
Benefits	Safety and Environment	
Score	6.21	
Rank	14/32	
SMART SCALE Budget	\$981,290 (DGP)	\$981,290 (DGP)
Other Funds	NA	NA
Total Allocations	\$981,290	\$981,290
Total Cost	\$981,290	\$1,839,351
Shortfall		\$858,061
Expenditures		\$0
Status		Project is VDOT administered and ready to begin preliminary engineering. The cost increase is due to inflation and updated unit prices. The Town of Wakefield has agreed to donate the right of way needed for the storm water management basin and will relocate utilities affected by the project at the Town's cost.

<b>Project Information</b>	<b>Original Application</b>	<b>Current</b>
Justification		Address current funding shortfall so the project can begin preliminary engineering and avoid delays.
Proposed SMART SCALE Budget Increase		Increase of \$858,061 (DGP) for a total revised SMART SCALE DGP budget of \$1,839,351. Revised score of 3.31 and reduction in rank to 17/32.
Remaining Balance in DGP Deallocation BE		\$19,947,958 after proposed transfer.