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**MINUTES OF MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

1221 East Broad Street  
Richmond, Virginia  
February 20, 2003  
9:00 a.m.

The monthly meeting of the Commonwealth Transportation Board was held in the Central Auditorium of the Department of Transportation in Richmond, Virginia on February 20, 2003. The Chairman, Whittington W. Clement presided and called the meeting to order at 9:00 a.m.

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Present: Messrs. Bowie, Davies, Keen, Lester, McCarthy, Mitchel, Stone, Watson, White and Ms. Connally and Ms. Dragas; Vice Chairman Shucet and Ms. Rae, ex officio with the Department of Rail and Public Transportation.

Absent: Messrs. Bailey, Klinge and Ware.

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**Agenda Item 1:** Public Comment: None

\* \* \*

**Agenda Item 2:** Action on Approval of the Minutes of the Meeting of January 16, 2003. Copy of approved minutes on file with VDOT Commissioner's Office.

Moved by Mr. Lester, seconded by Ms. Dragas; Mr. Mitchel abstained due to his absence in January. Motion carried, minutes approved.

\* \* \*

**Agenda Item 3: Committee Reports:** Ad Hoc APA Recommendations Review Committee - Dr. Stone, Chairman, presented the committee's report. Referenced by attachment of the Report.

Motion to accept the Report made by Dr. Stone and seconded by Mr. Bowie. Motion Approved; Report accepted as presented.

\* \* \*

**LOCAL ASSISTANCE DIVISION:**

**Agenda Item 4:** Action on Additions and Abandonments of Roads in the Secondary System, January 2003. Referenced by attachment of Report and Decision Brief.

Following a general discussion, it was agreed that this monthly report to

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the Board would be discontinued, as there is no specific requirement for Board action, but is presented for informational purposes. A quarterly or semi-annual report will be presented in the future. The item this month was approved by consensus.

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\* \* \*

**Agenda Item 5:** Action on a Recreational Access Project, supplementing the allocation per the action passed on December 19, 2002 and specifically an increase in the allocation to provide an access road and bikeway to serve Stratton Woods Park in Fairfax County located on Route 655 south of Herndon. Referenced by attachment of Resolutions, Decision Brief and map.

Moved by Mr. Mitchel, seconded by Mr. Lester. Motion carried, resolution approved.

\* \* \*

**Agenda Item 6:** Action (by single motion) on Quarterly Street Mileage Payments, specifically (A) Town of Culpeper, (B) Town of Front Royal, (C) Town of Grottoes and (D) Town of Leesburg. Referenced by attachment of Resolutions, Decision Brief and Charts.

Moved by Mr. Davies, seconded by Mr. Mitchel. Motion carried, resolutions approved.

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#### **MOBILITY MANAGEMENT DIVISION:**

**Agenda Item 7:** Action (by separate motions) on Through Truck Restrictions, specifically, (A) Route 621 (Bull Run Post Office Road), Route 620 (Braddock Road) and Route 621 (Elk Lick Road) between Route 29 and Route 50 in Fairfax & Loudoun Counties and (B) Route 662 (Stone Road/Poplar Tree Road) between Route 29 and Route 7324 in Fairfax County. Referenced by attachment of Resolutions, Decision Briefs and Maps.

(A) Moved by Mr. Mitchel, seconded by Dr. Stone. Motion carried, resolution approved.

(B) Moved by Mr. Mitchel, seconded by Ms. Dragas. Motion carried, resolutions approved.

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#### **RIGHT OF WAY AND UTILITIES DIVISION:**

**Agenda Item 8:** Action (by single motion) on Surplus Property, specifically Land Conveyances (A) Routes 210 & 1029 - Amherst County (B) Route 211 - Rappahannock County and (C) Route 72 - Scott County. Referenced by attachment of Resolutions and Decision Briefs.

Moved by Dr. Stone, seconded by Mr. Bowie Motion carried, resolutions approved.

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#### **MANAGEMENT SERVICES DIVISION:**

**Agenda Item 9:** Action on Roadside Memorial Program, specifically to establish regulations for the installation, maintenance, and removal of

authorized roadside memorials pursuant to Virginia Code Section 33.1-206.1 enacted by the 2002 session of the General Assembly.

Prior to the motion for approval, there was a general discussion regarding appropriateness, costs to the Department and public acceptance in other states with similar programs.

Moved by Mr. Mitchel, seconded by Mr. Watson. Motion carried, resolution approved.

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#### **SCHEDULING & CONTRACT DEVELOPMENT DIVISION:**

**Agenda Item 10:** Action on Bids for Interstate, Primary, Secondary, Urban and Miscellaneous Projects Received October 22; November 12, 19; December 12, 2002; January 9, 16, 24, 28; February 3, 2003 for award and authorized execution of contracts by the Commissioner, or Chief Engineer for Program Development, and for deferral, rejection, rescindment and authorized readvertisement, as indicated. Referenced by attachment of Bid Results Report.

Prior to the motion to approve there was a discussion, specifically Ms. Dragas inquired regarding a report, previously presented, on monthly contract overages and requested specifics per the contracts for approval, lest the CTB approve items in a void. Mr. Shucet responded that the overages are now included in the Quarterly Business Report and that all contract bids are tightly scrutinized before coming to the Board for Approval. Mr. Mitchel stated the Dashboard also would give specific project and contract information. Mr. Shucet concurred and stated the Dashboard would go live next month and CTB members would be briefed by their respective district administrators. Mr. McCarthy requested an additional column to the bid report for reference to the Six-Year Program identifiers for easier crosschecking. He also sought assurances that the approved bids were in concert with the budget and the Six-Year Plan. Mr. Shucet and Ms. Reese assured that they were.

Moved by Mr. Davies, seconded by Mr. Mitchel. Motion carried, report approved.

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#### **LOCATION & DESIGN DIVISION:**

**Agenda Item 11:** Action (by single motion) on Location & Design Projects, specifically (A) Route 704 (Cecil Wampler Road) - Rockingham County, (B) Route 650 (Tom's Creek Road) and Route 460 Bypass - Town of Blacksburg, and (C) Route 234/Route1 Interchange - Prince William County and the Town of Dumfries. Referenced by attachment of Resolutions, Decision Briefs, Fact Sheets and maps.

Prior to the motion there was a discussion regarding items B and C. With regard to item B, Mr. McCarthy questioned the resolution for approval, as the Town's resolution contained project requests that the Department had rejected. Mr. Bowles stated the Town's requests were outside the scope of this particular project. With regard to item C, Mr. Mitchel questioned the resolution for approval as there was no money for construction and was there a time limit on the CTB approval. Mr. Bowles stated there was no time limit on CTB approval, but there was an environmental timeline of 3 years after which time the project would require updating and new CTB approval.

(A, B, C) Moved by Mr. Mitchel, seconded by Mr. White with Mr. McCarthy abstaining. Motion carried, Resolutions approved.

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**FINANCIAL PLANNING DIVISION:**

**Agenda Item 12:** Action to Authorize the Refunding of Outstanding 1993 U.S. Route 58 Corridor Development Bonds (\$68.4 million). Referenced by attachment of Resolution, Decision Brief, and Draft Bond Documents.

Moved by Dr. Stone, seconded by Ms. Connally. Motion carried, resolution approved.

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**DEPARTMENT OF RAIL & PUBLIC TRANSPORTATION:**

**Agenda Item 13:** Action (by single motion) on Rail Industrial Access Projects, specifically (A) City of Chesapeake - TDS/US, Inc., and (B) Louisa County - Best Eastern Storage and Transfer Corporation. Referenced by attachment of Rail Industrial Access Program Policy Perspective, Resolutions, Decision Briefs, Locality Resolutions and Maps.

Moved by Mr. Lester, seconded by Ms. Connally. Motion carried, resolutions approved.

\* \* \*

**OTHER BUSINESS:**

Mr. Mitchel inquired if there was to be an update to the Secondary Roads Subdivision Street Design Requirements. Mr. Givens responded yes, an update is being prepared following the Administrative Process Act with a statewide committee of private and public representation to include public hearings and a posting to the Virginia Register of the revised document. The process would take one year for final approval.

Mr. Shucet reported on a successful meeting with representatives of Fairfax County regarding the administration of bus shelters. The prior process required a VDOT approval process of 600 days. The new agreement with the FHWA and Fairfax County was signed on February 5, 2003, and makes the County accountable and responsible for the administration of the bus shelters with only an annual audit by VDOT required.

\* \* \*

**NEW BUSINESS:**

There was no new business.

**ADJOURNED:** The Chairman adjourned the meeting at 10:40 a.m.

The next workshop and meeting will be held on Wednesday, March 19 at 2:00 p.m. and Thursday, March 20 at 9:00 a.m., respectively, in the VDOT Central Auditorium in Richmond, Virginia.

Approved:

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Chairman

Attested:

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Secretary

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