#### MINUTES OF

## MEETING OF STATE HIGHWAY AND TRANSPORTATION COMMISSION

## Richmond, Virginia

February 16, 1984

The monthly meeting of the State Highway and Transportation Commission was held in the Central Office in Richmond, Virginia, on February 16, 1984, at 10 a.m. The chairman, Mr. Harold C. King, presided.

Present: Messrs. Xing, Bane, Brydges, Davidson, Forrester, Guiffre, Humphreys, Quicke, Smith and Vaughan,

Absent: Mr. Smalley.

On motion of Mr. Quicke, seconded by Mr. Bane, the minutes of the meeting of January 19, 1984, were approved.

On motion of Mr. Quicke, seconded by Mr. Bane, permits issued from January 19, 1984, to February 15, 1984, inclusive, as shown by records of the Department, were approved.

Motion was made by Mr. Quicke, seconded by Mr. Bane, that cancellation of permits from January 19, 1984, to February 15, 1984, inclusive, as shown by records of the Department, be approved.

Motion carried.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission approve additions to the Secondary System from January 19, 1984, to February 15, 1984, inclusive, as shown by records of the Department.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on the following resolution:

MHEREAS, the Highway and Transportation Commission 's authorized to make certain payments to cities for street purposes; and

WHEREAS, the Highway and Transportation Commission has selected certain streets within the corporate limits of the City of Alexandria for such payments; and

MiEREAS, the City of Alexandria has requested the Virginia Department of Highways and Transportation to transfer "Other Streets" mileage to Primary Route Extensions in accordance with Commission Policy adopted by the Highway and Transportation Commission on July 17, 1980, and upon receipt of Commission action approving these transfers, the streets will be assigned the appropriate State Primary Route Numbers;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 33.1-41 of the Code of Virginia, as amended, the additional mileage for payment on the Primary Route Extensions within the City of Alexandria be approved as described on attached tabulation sheet No. 3. dated December 13, 1983, effective January 1, 1984, for quarterly payment due after March 31, 1984.

The Primary Extension mileage, due to this transfer of "Other Streets" mileage, of 3.10 miles, will increase the total Primary Extension mileage in the City of Alexandria from 16.60 miles to 19.70 miles of approved streets subject to payment; and

BE IT FURTHER RESOLVED, that pursuant to Section 33.1-43 of the Code of Virginia, as amended, mileage adjustments for deletions subject to payment to the City of Alexandria be approved as described on attached tabulation sheet No. 2, dated December 13, 1983, effective January 1, 1984, for quarterly payment due after March 31, 1984.

The "Other Streets" deletions of 3.10 miles, due to the transfer of mileage to the Primary Route Extensions, will decrease the "Other Streets" mileage in the City of Alexandria from 178.50 miles to 175.40 miles of approved streets subject to payment.

ANDITIONS/INCLESTORM HUMARY EXTENSIONS
AND/OH "OTHER STREE" FOR CITIES AND TOWNS

SKEET 1

WITH POPULATIONS IN EXCESS OF 3,540 UNDER SECTIONS 33,141 and 33,143 OF THE CODE OF VARCINIA, 1979 AMENINENT

MUNICIPALITY CITY Of Alexandria

TOTAL AUNTIONAL CENTERLINE MILIAGE REQUESTED 4-24

¥ 27 TOTAL ADDITIONAL LANE MILIAGE REQUESTED.

Submitted by the city or town (dam 12/23/0) checked by digit of incinnays uncinier (dam .....

(Replacin	(Replacing request of 3/22/83.)								
NAME OF STREET	FROM TO (If widths way list each change)	R/W WIDTH	NARD SURFACE WIDTS	HILES	PARKING PROUDSTED RT (Yes of No.)-T.	PANKING PROHESTED (Yes of No.	TYPE OF BASE	TYPE OF SURFACE	Pomber of Lanes available for pask boar Teaffle
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Form U-1 (7-1-79)

ADDITIONS/INELECTIONS INMARY EXTENSIONS AND JOK "OTHER STREETS" FOR CITIES AND TOWNS WITH FORULATIONS IN EXCESS OF 3,500 UNDER SECTIONS 33,1-41 and 33,1-43 OF THE CODE OF VIRGINIA, 1979 AMENIMENT

SHEET 2

MUNICHALITY City of Alexandria

707AL ADDITIONAL CENTERLINE MILEAGE REQUESTED -2-29

10-3% TOTAL ADDITIONAL LANE MILEAGE REQUESTED.

Sudmitted by the city or town (Dae 12/13/8) checked by deft. Of Highways engineer (Dae -(Replacing request of 3/22/83.)

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ADDITION to	· 美	from "Other	Streets		j				
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Senthary Road	Quaker Lane to I-395	60-80	44	25.7	Yes	яв	8" B/C	Ę,	4
Quaker fane	Seminary Road - Route 7	04	46	09.0	Yes	Yes	8" s/c	3" asphalt	t 4 = 2.40
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Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on the following resolution:

WHEREAS, under authority of Section 33.1-43 of the Code of Virginia of 1950, as amended, request is made by the Town of Blacksburg for maintenance payments on additional streets meeting required standards;

NOW, THEREFORE, BE IT RESOLVED, that quarterly payments be made to the Town of Blacksburg for the net addition of streets, totaling 0.27 mile, and meeting required standards under the aforementioned section of the Code, effective January 1, 1984, for quarterly payments due after March 31, 1984. The additions and deletions of streets and mileage eligible for payments are described as follows:

## ADDITIONS\_

Woodbine Drive	From Christopher Drive to Lombardi Drive	0.14 M1.
Linden Court	From Woodbine Drive to Dead End Worth	0.03 MH.
Christopher Drive	From Woodbine Drive to Dead End Scuth	0.15 Mí.
Warm Hearth Drive	From Mabry Lane to the WCL of Blacksburg	0.Q5 Mf.
	DELETION	
Glade Road	From Old Glade Road to University City Boulevard	0.10 M1.

These "Other Streets" net additions, totaling 0.27 mile, increase the total "Other Streets" mileage in the Town of Blacksburg from 79.44 miles to 79.71 miles of approved streets subject to payment.

Motion carried.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on the following resolution:

WHEREAS, under authority of Section 33.1-43 of the Gode of Virginia of 1950, as amended, request is made by the Town of Christiansburg for maintenance payments on additional streets meeting required standards:

NOW, THEREFORE, BE IT RESOLVED, that quarterly payments be made to the Town of Christiansburg on additional streets, totaling 0.39 . mile, and meeting required standards under the aforementioned section of the Code, effective January 1, 1984, for quarterly payments due after March 31, 1984. The additional streets and mileage eligible for payments are described as follows:

Colonial Drive	From Poplar Lame to 480' S.W.	0.09 M1.
Poplar Lane	From Colonial Drive to 205' N.W.	0.04 Mí.
Charles Street	From Overhill Road to Dead End	0.05 Mł.
Hemlock Street	From Falling Branch Road to Pine Street	0.19 Mi.
Pickett Street	From Jackson Street East to End of Cul-de-sac	0. <b>02 M</b> i.

These "Other Streets" additions, totaling 0.39 mile, increase the total "Other Streets" mileage in the Town of Christiansburg from 52.00 miles to 52.39 miles of approved streets subject to payment.

Motion carried.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on the following resolution:

WHEREAS, under authority of Section 33.1-43 of the Code of Virginia of 1950, as amended, request is made by the City of Galax for maintenance payments on additional streets meeting required standards:

NOW, THEREFORE, BE IT RESOLVED, that quarterly payments be made to the City of Galax on additional streets, totaling D.26 mile, and meeting required standards under the aforementioned section of the Code, effective January 1, 1984, for quarterly payments due after March 31, 1984. The additional streets and mileage eligible for payments are described as follows:

Doctors Place From the Intersection of Hospital Drive 0.08 Mi.
To 0.08 Mile South of Hospital Drive

Scotland Drive From the Intersection of Greenhaven Drive 0.18 M1.
To 0.18 Mile South of Greenhaven Drive

These "Other Streets" additions, totaling 0.26 mile, increase the total "Other Streets" mileage in the City of Galax from 48.24 miles to 48.50 miles of approved streets subject to payment.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on the following resolution:

WHEREAS, under authority of Section 33.1-43 of the Code of Virginia of 1950, as amended, request is made by the City of Poquoson for maintenance payments on additional streets meeting required standards:

NOW, THEREFORE, BE IT RESOLVED, that quarterly payments be made to the City of Poquoson on additional streets, totaling 0.37 mile, and meeting required standards under the aforementioned section of the Code, effective January 1, 1984, for quarterly payments due after March 31, 1984. The additional streets and mileage eligible for payments are described as follows:

Odd Road From 0.10 mile south of centerline of 0.19 Mi.

Deveron Street
To 0.19 mile south of Dead End

Trinity Dr. From Poquoson Avenue 0.12 M1.
To 0.12 mile East

Amos Circle From Trinity Drive 0.06 M1.
To 0.06 mile North

These "Other Streets" additions, totaling 0.37 mile, increase the total "Other Streets" mileage in the City of Poquoson from 36.15 miles to 36.52 miles of approved streets subject to payment.

Motion carried.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on the following resolution:

WHEREAS, the Highway and Transportation Commission is authorized to make certain payments to cities for street purposes; and

WHEREAS, the Highway and Transportation Commission has selected certain streets within the corporate limits of the City of Portsmouth for such payments; and

WHEREAS, due to new construction within the City of Portsmouth;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 33.1-41 of the Code of Virginia, as amended, the addition of mileage for payment on the Primary Extensions within the City of Portsmouth be approved as follows, effective January 1, 1984, for quarterly payment due after

March 31, 1984:

Victory Boulevard From Airline Boulevard To Portsmouth Boulevard (Route 239)

0.21 Mile

This Primary Extension addition, totaling 0.21 mile, increases the total Primary Extension mileage in the City of Portsmouth from 28.62 miles to 28.83 miles of approved streets subject to payment.

Motion carried.

Moved by Dr. Forrester, seconded by Mr. Quicke, that

WHEREAS, in accordance with Department policy, a firm proposal has been received from the consulting firm of Baldwin & Gregg of Norfolk, Virginia, for engineering services in connection with surveys for Route 165 from 0.1 mile east of the intersection of Windsor Oaks Boulevard to 0.2 mile east of the intersection of Landstown Road in the City of Virginia Beach and Route 306 from the intersection of Warwick Boulevard to the intersection of Jefferson Avenue in the City of Newport News; and

MHEREAS, the urgency of commencing, the magnitude, and time limit to complete the design work require augmentation of the Department's design staff; and

WHEREAS, the consulting firm of Baldwin & Gregg are in the best position to provide the service more expediently and economically; and

WHEREAS, compensation for the agreed-upon services is on the basis of a Lump Sum Fee with Baldwin & Gregg totaling \$148.300.00:

NOW, THEREFORE, BE IT RESOLVED, that the Commission authorizes the execution of an Agreement with Baldwin & Gregg for a Lump Sum Fee of \$148,300.00.

Motion carried, Mr. Brydges abstaining.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on the following resolution:

WHEREAS, Route 40 in Charlotte County has been altered and reconstructed as shown on plans for Project 0040-019-103, (-50); and

WHEREAS, one section of the old road is πo longer πεcessary as a public road, the new road serving the same citizens as the old;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 33.1-148 of the Code of Virginia of 1950, as amended, 0.79 mile of old Route 40 shown in blue and designated as Section 1 on the plat dated October 12, 1983, Project 0040-019-103, C-501, be abandoned as a part of the State Highway System.

Motion carried.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on the following resolution:

WHEREAS, by proper resolutions, the Boards of Supervisors of Buckingham, Halifax. Pittsylvania and Sussex Counties have requested that certain roads which no longer serve as a public necessity be discontinued as parts of the Secondary System of Highways;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 33.1-150 of the Code of Virginia of 1950, as amended, the following roads be discontinued as parts of the Secondary System of Highways, effective this date:

Buckingham County	Section 7 of old location Route 648 from Station 53+2D southerly 0.25 mile, Project 0648-014-140, C-502.	0.25 M1le
Halifax County	Section 5A of old location Route 659 from a point opposite Station 175+50 northeast-erly 0.15 mile, Project 0659-041-149, C-501.	0.15 Mile
Pittsylvania County	Sections 1 & 2 of old location Route 605 from Station 35+80 to Station 54+50, Project 0605-071-193, C-501.	0.32 Mile
Sussex County	Section 2 of old location Route 631 between Station 147+65 and Station 154+00, Project 0631-091-152, M-501.	0.12 Mile

Motion carried.

Moved by Mr. Brydges, seconded by Dr. Forrester, that

WHEREAS, in accordance with the Department policy, a firm proposal has been received from the consulting firm of Springfield Associates. Incorporated, Falls Church, Virginia, for engineering services in connection with surveys for Route I-64 from the intersection of Route I-564 to Indian River Road in the Cities of Norfolk and Virginia Beach and Route I-264 from Brambleton Avenue to the intersection of Route I-54 in the City of Norfolk; and

WHEREAS, the urgency of commencing, the magnitude, and time limit to complete the design work require augmentation of the Department's survey staff; and

WHEREAS, the consulting firm of Springfield Associates, Incorporated, is in the best position to provide the service more expediently and economically; and

WHEREAS, compensation for the agreed upon services is on the basis of a Lump Sum Fee with Springfield Associates, Incorporated, totaling \$237,189.00;

NOW, THEREFORE, BE IT RESOLVED, that the Commission authorize the execution of an Agreement with Springfield Associates, Incorporated, for a Lump Sum Fee of \$237,189.00.

Motion carried.

Moved by Mr. Vaughan, seconded by Mr. Smith, that

WHEREAS, Chapter 622, Item 644.Cl3 of the Acts of the 1983 General Assembly provides funds for local governing bodies, planning district commissions, transportation district commissions, and public corporations to support up to 80 percent of the local share of all costs associated with the development; implementation and continuation of ridesharing projects approved by the Commission; and

WHEREAS, the Greater Roanoke Transit Company has submitted a proposal for funds to support their ridesharing program; and

WHEREAS, the Commission has the ability to transfer funds between Items 644.Cil and 644.Cil; and

WHEREAS, the governing body of this applicant has certified that, if their proposal is approved, they will use the ridesharing assistance funds in accordance with the grant program; and

WHEREAS, the staff of the Public Transportation Division has evaluated the proposal and recommends funding for this proposal:

NOW. THEREFORE, BE IT RESOLVED, that the Virginia Highway and Transportation Commission hereby authorizes that \$30,396 in Item 644.Cl3 be transferred to Item 644.Cl3 for the project listed below, and that the Deputy Commissioner may obligate additional assistance, if necessary, to match revisions to this project.

Greater Roanoke Transit Company - \$30,396.00

Moved by Mr. Smith, seconded by Mr. Humphreys, that

MHEREAS, Chapter 622 of the Acts of the General Assembly of 1983 contains a discretionary allocation fund for supporting local public transportation costs for all areas of the Commonwealth and requires authorization by the Commission before these funds can be utilized; and

WHEREAS, these funds may be used to support a maximum of 95% of the costs borne by the localities for the purchase of fuels, lubricants, tires, and maintenance parts and supplies for public transportation; and

MHEREAS, the Town of Colonial Beach operates a public transportation system and has requested state assistance for eligible public transportation costs; and

WHEREAS, the Town of Colonial Beach has applied for \$34,925 in state assistance for 95% of the costs borne by the locality for the purchase of fuels, lubricants, tires and maintenance parts and supplies for public transportation;

NOW. THEREFORE, BE IT RESOLVED, that the State Highway and Transportation Commission authorizes \$34,925 in state aic for public transportation from Chapter 622, Item 644.011 of the Acts of the General Assembly of 1983, to the Town of Colonial Beach, and that the Deputy Commissioner may obligate additional assistance, if necessary, to match revisions to this project.

Motion carried.

Moved by Mr. Smith, seconded by Mr. Davidson, that

WHEREAS, Chapter 622, Item 644.Cl3.of the Acts of the 1983 General Assembly provides financial assistance for local governing bodies, planning district commissions, transportation district commissions, or public corporations to aid in public transportation promution, operation studies and ridesharing support; and

WHEREAS, the City of Harrisonburg has submitted a proposal to the Department for Section 18 technical assistance funds to develop a management information systems plan; and

WHEREAS, the funds in Item 644.C11 can be transferred to Item 644.C13; and

WHEREAS, the funds in Item 644.Cl3 can be used to match Section 18 technical assistance funds; and

WHEREAS, the governing body of Harrisonburg has certified that the federal and state funds shall be used in accordance with the requirements of the grant programs and will provide the recuired dollar for dollar match of state funds; and

WHEREAS, the Public Transportation Division has evaluated the proposal with regard to need, reasonableness, local support, and implementation capability of the applicant; and

WHEREAS, the Commission shall approve the allocation of funds requested for this type of project;

NOW, THEREFORE, BE IT RESOLVED, that the Commission hereby directs that \$2,000 in state technical assistance match be allocated to the City of Harrisonburg to develop a management information systems plan for their transit system.

#### Source of Funding:

Federal Section 18 \$16,000
Technical Assistance
State Technical Assistance 2,000
Local 2,000

Total \$20,000

Motion carried.

Following Mr. Brown's reading of the proposed resolution, Mr. King introduced Delegate Lacey E. Putney of Bedford, who made comments regarding Mr. Robey and the pride he took in the City of Buena Vista. He also introduced Mrs. Carolyn Gay, member of City Council, her husband Bob, a former member, and Mr. Larry Foster, City Manager. The Mayor of Buena Vista, Mr. M. J. Brokenbrough, and Delegate S. Vance Wilkins, echoed Mr. Putney's remarks regarding Mr. Robey and his contributions to the community. All three gentlemen mentioned their appreciation of the cooperation received from the Department. The following resolution was then adopted and a sample of the proposed signing was exhibited.

Moved by Mr. Brydges, seconded by Mr. Vaughan, that

WHEREAS, the Council for the City of Buena Vista, Virginia, and the Board of Supervisors for Rockbridge County, Virginia, did each adopt a resolution by which this Commission was petitioned and requested to designate the bridge presently under construction on U. S. Route 60 at the western border of the City of Buena Vista in Rockbridge County, Virginia as a memorial to the late H. Rossell Robey; and

WHEREAS, H. Russell Robey was eulogized in the aforementioned resolutions as follows:

- H. Russell Robey was one of those rare individuals who had unlimited energy to give of himself for the betterment of the people of the city, state and country; and
- H. Russell Robey spent most of his life sponsoring and promoting civic and governmental projects from which we will forever benefit; and
- H. Russell Robey constantly demonstrated his compassion and love for his fellow man by benevolent acts toward those in need; and
- H. Russell Robey was truly one of the greatest men to have served this community since its founding in 1892; and
- H. Russell Robey was instrumental in obtaining favorable consideration for the project calling for the construction of said bridge; and

WHEREAS, it is the desire of this Commission to honor this exceptional citizen, who died on February 14, 1982;

NOW, THEREFORE, BE IT RESOLVED, that the Virginia Highway and Transportation Commission, in accordance with the authority entrusted under Section 33.1-250 of the Code of Virginia, does hereby declare that the bridge as requested be named the H. Russell Robey Bridge; and

BE IT FURTHER RESOLVED, that appropriate markers, as directed by the Department's Engineers, shall be placed calling attention to its designation.

2/15/84

Moved by Mr. Yaughan, seconded by Mr. Davidson, that

WHEREAS, in accordance with the provisions of Section 128 of Title 23 - Highways, United States Code, and FHPM 7-7-5, a Location and Design Public Hearing was held in the Lord Botetourt High School located on U. S. Route 220 in Botetourt County, Virginia, on October 6, 1983, at 7:00 p.m. for the purpose of considering the proposed location and major design features of Interstate Route 81 in Botetourt County for the modification of the Route I-81/220 interchange at Exit 44. State Project 0081-011-111, C-501; Federal Project IR-81-2 (150)151; and

WHEREAS, proper notice was given in advance and all those present were given a full opportunity to express their opinions and recommendations for or against the proposed project as presented, and their statements being duly recorded; and

WHEREAS, the economic, social and environmental effects of the proposed project have been examined and given proper consideration, and this evidence, along with all other, has been carefully reviewed;

NOW, THEREFORE, BE IT RESOLVED, that the location and major design features of this project be approved in accordance with the plan as proposed and presented at the said Location and Design. Public Hearing by the Department's Engineers and amended to eliminate proposed Ramp E by shifting proposed Ramp D to the north so that the existing northbound on-ramp can be extended over proposed Ramp D and merged with the mainline.

Motion carried.

Moved by Mr. Humphreys, seconded by Mr. Vaughan, that

WHEREAS, Section 33.1-221 of the Code of Virginia provides a fund to "... be expended by the Commission for constructing, reconstructing, maintaining or improving access roads within counties, cities and towns to industrial sites on which manufacturing, processing or other establishments will be built under firm contract or are already constructed and to publicly owned airports ..."; and

WHEREAS, at the request of the Stafford County Board of Supervisors, the Highway and Transportation Commission, by resolution dated July 16, 1981, allocated \$80,000 from the 1981-82 Industrial Access Fund to assist in providing access to the proposed facilities of Walter Grinders, Inc. contingent upon (1) the industry's entering into firm contract for the construction of its facilities; and (2) the necessary right of way and adjustment of utilities being provided at no cost to the Commonwealth; and

WHEREAS, Walter Grinders, Inc. has not fulfilled the contingency of constructing their facilities at this location;

NOW, THEREFORE, BE IT RESOLVED, that the \$80,000 allocation made from the 1981-82 Industrial Access Fund, Project 0618-089-184, M-501, is hereby withdrawn and reassigned to the unallocated industrial access fund.

Motion carried.

Moved by Mr. Yaughan, seconded by Mr. Bane, that

WHEREAS, Section 33.1-223 of the Code of Virginia sets forth that the General Assembly of Virginia has found and declared that it is "... in the public interest that access roads to public recreational areas and historical sites be provided by using highway funds ...."; provides highway funds for such purpose; and further provides that "The State Highway and Transportation Commission and the Commission of Outdoor Recreation are hereby authorized to make regulations to carry out the provisions of this section."; and

WHEREAS, the Commission of Outdoor Recreation and the State Highway and Transportation Commission have adopted a joint policy to govern the use of recreational access funds pursuant to Section 33.1-223 of the Code of Virginia; and

WHEREAS, the Roanoke County Board of Supervisors has, be resolution, requested the use of recreational access funds to construct the access road to Mt. Pleasant Park in the Vinton Magisterial District of Roanoke County, estimated to cost \$19,500; and

WHEREAS, this request has been considered by the Commission of Outdoor Recreation and has been found to comply fully with the provisions of Section 33.1-223; and

WHEREAS, the Commission of Outdoor Recreation has recommended the construction of the aforementioned access;

NOW, THEREFORE, BE IT RESOLVED, that \$19,500 from the 1983-84 Recreational Access Fund be allocated to provide access to Mt. Pleasant Park, Project 0812-080-212, N-501, contingent upon the right of way and adjustment of utilities being made at no cost to the Commonwealth.

Motion carried.

Moved by Mr. Vaughan, seconded by Mr. Bane, that

WHEREAS, Section 33.1-223 of the Code of Virginia sets forth that the General Assembly of Virginia has found and declared that it is "... in the public interest that access roads to the public recreational areas and historical sites be provided by using highway funds ...."; provides highway funds for such purpose; and further provides that "The State Highway and Transportation Commission and the Commission of Outdoor Recreation are hereby authorized to make regulations to carry out the provisions of this section."; and

WHEREAS, the Commission of Outdoor Recreation and the State Highway and Transportation Commission have adopted a joint policy to govern the use of recreational access funds pursuant to Section 33.1-223 of the Code of Yirginia; and

WHEREAS, the Roenoke County Board of Supervisors has, by resolution, requested the use of recreational access funds to construct the access road to Stonebridge Park I in the Vinton Magisterial District of Roanoke County, estimated to cost \$15,000; and

WHEREAS, this request has been considered by the Commission of Out-door Recreation and has been found to comply fully with the provisions of Section 33.7-223; and

WHEREAS, the Commission of Outdoor Recreation has recommended the construction of the aforementioned access:

NOW, THEREFORE, BE IT RESOLVED, that \$15,000 from the 1983-84 Recreational Access Fund be allocated to provide access to Stonebridge Park I, Project 1008-080-207, N-501, contingent upon the right of way and adjustment of utilities being made at no cost to the Commonwealth.

Motion carried.

Moved by Mr. Vaughan, seconded by Mr. Bane, that

WHEREAS, Section 33.1-223 of the Code of Virginia sets forth that the General Assembly of Virginia has found and declared that it is "... in the public interest that access roads to public recreational areas and historical sites be provided by using highway funds ....";

provides highway funds for such purpose; and further provides that "The State Highway and Transportation Commission and the Commission of Outdoor Recreation are hereby authorized to make regulations to carry out the provisions of this section."; and

WHEREAS, the Commission of Outdoor Recreation and the State Highway and Transportation Commission have adopted a joint policy to govern the use of recreational access funds pursuant to Section 33.1-223 of the Code of Yirginia; and

WHEREAS, the Roanoke County Board of Supervisors has, by resolution, requested the use of recreational access funds to construct the access road to Walrond Park in the Hollins Magisterial District of Roanoke County, estimated to cost \$30,000; and

WHEREAS, this request has been considered by the Commission of Outdoor Recreation and has been found to comply fully with the provisions of Section 33.1-223; and

WHEREAS, the Commission of Outdoor Recreation has recommended the construction of the aforementioned access:

NOW, THEREFORE, BE IT RESOLVED, that \$30,000 from the 1983-84 Recreational Access Fund be allocated to provide access to Walrond Park, Project 0823-080-209, N-501, contingent upon the right of way and adjustment of utilities being made at no cost to the Commonwealth.

Motion carried.

Moved by Mr. Vaughan, seconded by Mr. Bane, that

WHEREAS, Section 33.1-223 of the Code of Virginia sets forth that the General Assembly of Virginia has found and declared that it is "... in the public interest that access roads to public recreational areas and historical sites be provided by using highway funds ...."; provides highway funds for such purpose; and further provides that "The State Highway and Transportation Commission and the Commission of Outdoor Recreation are hereby authorized to make regulations to carry out the provisions of this section."; and

WHEREAS, The Commission of Outdoor Recreation and the State Highway and Transportation Commission have adopted a joint policy to govern the use of recreational access funds pursuant to Section 33.1-223 of the Code of Virginia; and

WHEREAS, the Roanoke County Board of Supervisors has, by resolution, requested the use of recreational access funds to construct the access road to Garst Mill Park in the Windsor Hills Magisterial District of Roanoke County, estimated to cost \$32,000; and

WHEREAS, this request has been considered by the Commission of Outdoor Recreation and has been found to comply fully with the provisions of Section 33.1-223; and

NHEREAS, the Commission of Outdoor Recreation has recommended the construction of the aforementioned access;

NOW, THEREFORE, BE IT RESOLVED, that \$32,000 from the 1983-84 Recreational Access Fund be allocated to provide access to Garst Mill Park, Project 1373-080-211, N-501, contingent upon the right of way and adjustment of utilities being provided at no cost to the Commonwealth.

Motion carried.

Moved by Mr. Vaughan, seconded by Mr. Bane, that

WHEREAS, Section 33.1-223 of the Code of Virginia sets forth that the General Assembly of Virginia has found and declared that it is "... in the public interest that access roads to public recreational areas and historical sites be provided by using highway funds ...."; provides bighway funds for such purpose; and further provides that "The State Highway and Transportation Commission and the Commission of Outdoor Recreation are hereby authorized to make regulations to carry out the provisions of this section."; and

WHEREAS, the Commission of Outdoor Recreation and the State Highway and Transportation Commission have adopted a joint policy to govern the use of recreational access funds pursuant to Section 33.1-223 of the Code of Virginia; and

WHEREAS, the Roanoke County Board of Supervisors has, by resolution, requested the use of recreational access funds to construct the access road to Clearbrook Park in the Cave Spring Magisterial District of Roanoke County, estimated to cost \$47,000; and

WHEREAS, this request has been considered by the Commission of Outdoor Recreation and has been found to comply fully with the provision of Section 33.1-223; and

WHEREAS, the Commission of Outdoor Recreation has recommended the construction of the aforementioned access:

NOW, THEREFORE, BE IT RESOLVED, that \$47,000 from the 1983-84 Recreational Access Fund be allocated to provide access to Clearbrook Park, Project 0908-080-210, N-501, contingent upon the right of way and adjustment of utilities being provided at no cost to the Common-wealth.

Motion carried.

Moved by Mr. Yaughan, seconded by Mr. Bane, that

WHEREAS, Section 33.1-223 of the Gode of Virginia sets forth that the General Assembly of Virginia has found and declared that it is "... in the public interest that access roads to public recreational areas and historical sites be provided by using highway funds ...."; provides highway funds for such purpose; and further provides that "The State Highway and Transportation Commission and the Commission of Outdoor Recreation are hereby authorized to make regulations to carry out the provisions of this section."; and

WHEREAS, the Commission of Outdoor Recreation and the State Highway and Transportation Commission have adopted a joint policy to govern the use of recreational access funds pursuant to Section 33.1-223 of the Code of Virginia; and

WHEREAS, the Roanoke County Board of Supervisors has, by resolution, requested the use of recreational access funds to construct the access road to Stonebridge Park II in the Vinton Magisterial District of Roanoke County, estimated to cost \$55,000; and

WHEREAS, this request has been considered by the Commission of Outdoor Recreation and has been found to comply fully with the provisions of Section 33.1-223; and

WHEREAS, the Commission of Outdoor Recreation has recommended the construction of the aforementioned access:

NOW. THEREFORE, BE IT RESOLVED, that \$55,000 from the 1983-84 Recreational Access Fund be allocated to provide access to Stonebridge Park II, Project 0961-080-208, N-501, contingent upon the right of way and adjustment of utilities being provided at no cost to the Commonwealth.

Moved by Mr. Humphreys, seconded by Mr. Brydges, that

WHEREAS, Dominion Paving, Inc., d/b/s TriCounty Asphalt, was debarred by the Commissioner from the Virginia Department of Highways and Transportation's list of prequalified bidders on May 14, 1982, based on the plea of guilty of its former president, Patrick Wilhourn, to violations of the Sherman Antitrust Act, pursuant to Rule IV(A)(I) of the Commission Policy and Procedures for Debarment of Contractors; and

WHEREAS, TriCounty Asphalt has reached a civil settlement with the Commonwealth for its bidrigging activities and, according to testimony offered by TriCounty Asphalt to the Commissioner, has taken those steps necessary to avoid future collusive activity;

NOW, THEREFORE, BE IT RESCLVED, pursuant to Rule IV(D), that it is in the public interest that TriCounty's debarment be modified to permit reinstatement to the prequalified bidders' list at this time based upon TriCounty's disclosure of wrongdoing, cooperation and restitution to the Commonwealth; and

BE IT FURTHER RESULVED, that such reinstatement be probationary for a period of five years ending February 16, 1989.

#### MOTION CARRIED

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on the following resolution:

WHEREAS, by resolution dated June 16, 1983, this Commission designated a list of Qualifying Righways for the operation of larger trucks under the Surface Transportation Assistance Act of 1982 to be effective July I, 1983; and

WHEREAS, this same resolution provided that from time to time as appropriate and with due notice, this Commission may modify any of the stated provisions and may, as well, add or delete designated and Qualifying Highways:

NOW, THEREFORE, HE IT RESCLVED, that those additional highways with descriptions hereto attached shall also be designated as Qualifying Highways for operation of larger trucks under the STAA in order to safely provide access to previously designated Qualifying Highways.

MOTION CARRIED, Mr. Smith voting no by letter ballot.

# NON-INTERSTATE DESIGNATED HIGHWAYS (1982-STAA)

February 16, 1984

ROUTE	FROH	TO
7 Business	Route 7 Bypass (Clarke County)	Route T-615 (Town of Berryville)
60 (City of Ya. Beach)	Ent. to Fort Story	Route 13
114	Route 460 (Town of Christiansburg)	0.09 Mf. E. Route 750 (Montgomery County)
613 (Chesterfield Co.)	Route 1-95	Route 614
614 (Chesterfield Co.)	Route 613	0.25 Mi. S. Rowte 613
743 (Albemarle Co.)	0.81 Mf. W. Route 29	Route 29
1030 (Pulaski Co.)	Route 100	1.10 Mf. E. Route 100

Moved by Dr. Forrester, seconded by Mr. Quicke, that

WHEREAS, in connection with Route 95, State Highway Project 0095-088-108, RW-201, the Commonwealth acquired certain lands from Anna Elizabeth Morrison by instrument dated February 14, 1967, recorded in Deed Book 229, Page 419, case for which has been concluded; and from A. C. Nicholls and Gladys 5. Nicholls by instrument dated February 14, 1967, recorded in Deed Book 229, Page 389, case for which has been concluded. These instruments are recorded in the Office of the Clerk of the Circuit Court of Spotsylvania County; and

WHEREAS, the land was acquired by the Commonwealth for a proposed rest area; and

WHEREAS, it has been determined that because of the proximity to Fredericksburg, the lands so acquired will never be used for rest area purposes; and

WHEFEAS, the original landowners, their heire, successors or assigns, have requested that the Commonwealth reconvey this excess land at the original purchase price; and

WHEREAS, the State Highway and Transportation Commissioner has certified in writing that the parcel of land containing 13.17 acres, more or less, and lying east of and adjacent to the east limited access line of Route 95, from a point approximately 113 feet right of approximate Station 2339+00 (NBL centerline, Project 0095-088-109, RW-203) to a point approximately 113 feet right of approximate Station 2355+00 (NBL centerline, Project 0095-088-109, RW-203) does not constitute a section of the public road and is deemed by him no longer necessary for the uses of the State Highway System.

NOW, THEREFORE, in accordance with the provisions of Section 33.1-149 of the Code of Virginia (1950), as amended, the conveyance of the said land, so certified, is approved and the State Highway and Transportation Commissioner is hereby authorized to execute in the name of the Commonwealth deeds conveying same without warranty to the original landowners, their heirs, successors or assigns, for the original purchase price, and

subject to such restrictions as may be deemed requisite.

Motion carried.

Moved by Dr. Forrester, seconded by Mr. Quicke,

that

WHEREAS, in connection with Route 601, State Highway Project 0601-080-119, C-501, the Commonwealth acquired certain lands from G. G. Fralin, et al, by deed dated July 14, 1965, recorded in Deed Book 788, Page 550 in the Office of the Clerk of the Circuit Court of Roanoke County; and the Commonwealth is the apparent owner of old Route 601 by resolution dated June 18, 1962, from the County of Roanoke; and

WHEREAS, the adjacent landowner has requested that the Commonwealth convey the excess land, so acquired, which lies east of the east normal right of way limits of Route 601, in exchange for a temporary construction easement required from her on Project 0011-080-104, RW-201; and

WHEREAS, the State Highway and Transportation Commissioner has certified in writing that the parcel of land containing 5,000 square feet, more or less, and lying east of the east normal right of way limits of Route 601, from a point approximately 25 feet left of approximate Station 10+83 (cemerine Dexter Road) to a point approximately 21 feet right of approximate Station 123+15 (NBL centerline Foute 601) does not constitute a section of the public road and is deemed by him no longer necessary for the uses of the secondary system of State Highways.

NOW, THEREFORE, in accordance with the provisions of Section 33.1-154 of the Code of Virginia (1950), as emended, the conveyance of the said land, so certified, is approved and the State Highway and Transportation Commissioner is hereby authorized to execute in the name of the Commonwealth a quitclaim deed conveying same to the adjacent landowner of record in exchange for a temporary easement required on Project 0011-080-104, RW-201, and subject to such restrictions as may be deemed requisite, pending the abandonment of old Route 601.

Moved by Dr. Forrester, seconded by Mr. Quicke,

that

WHEPEAS, in connection with Route 221, State Highway Project 0221-118-101, RW-201, the Commonwealth acquired certain lands from Cedl P. Scott and Virginia Author Scott by deed dated February 9, 1982, recorded in Deed Book 611, Page 705 in the Office of the Clerk of the Circuit Court of the City of Lynchburg; and

WHEREAS, the City of Lynchburg, at its Council meeting to be held on February 14, 1984, will, by resolution, agree to vacate and deed to the Commonwealth of Virginia, Department of Highways and Transportation, a portion of Sommers Street which comprises a portion of the excess right of way to be conveyed; and

WHEREAS, the adjacent landowner has requested that the Commonwealth convey to him the excess right of way, so acquired, in order that he may more fully enhance the adjacent property; and

WHEREAS, the State Highway and Transportation Commissioner has certified in writing the excess land containing approximately 5,987 square feet, more or less, and lying north of the north normal right of way limits of Route 221, from a point approximately 30 feet right of approximate Station 13+40 (survey and construction centerline Route 221) to a point approximately 30 feet right of approximate Station 15+00 (survey and construction centerline Route 221) does not constitute a section of the public road and is deemed by him no longer necessary for the uses of the State Highway System.

NOW, THEREFORE, in accordance with the provisions of Section 33.1-149 of the Code of Virginia (1950), as amended, the conveyance of the land, so certified, is hereby approved and the State Highway and Transportation Commissioner is authorized to execute in the name of the Commonwealth a deed conveying same for a consideration acceptable to the State Right of Way Engineer, and subject to such restrictions as may be deemed requisite.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on bids received December 20, 1983, on the following project and authorize execution of contracts by the Deputy Commissioner or Chief Engineer:

## Route 50, Project 0050-030-106, M-501

From 0.115 Mi. West Int. Route 713 to 0.078 Mi. East Int. Route 713, Fauquier County. Award of contract to low bidder, Buckley Lages. Inc., Winchester, Virginia.

816	\$ 80,045.40
Engineering and contingencies	12,647.17
State Force Work	4,203.82
Total amount chargeable to project	96,896.39

Motion carried, Mr. Smalley abstaining (by letter ballot).

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on bids received December 20, 1983, on the following projects and authorize execution of contracts by the Deputy Commissioner or Chief Engineer:

# Project P-1-83

Clean and paint bridge structural steel (23 bridges), Bristol District. Award of contract to low bidder, Reon Painting, Inc., Baltimore, Maryland.

Bid	\$76,800.00
Engineering and contingencies	12,134.40
Total amount chargeable to project	88,934,40

\$88,934.40 to be financed from the Bristol District Primary Maintenance Replacement Funds and the Lee, Washington and Russell Counties Secondary Maintenance Replacement Funds.

## Project SCG-A-83

Sidewalk, curb and gutter repair, various locations. Northern Virginia. Award of contract to low bidder, Faught Construction Company, Inc., Woodbridge, Virginia.

B1d	\$	941,941.00
Engineering and contingencies		748,826.68
Total amount chargeable to project	1	.090.767.68

\$1,090,767.68 to be financed from the Fairfax County Secondary Maintenance Replacement Funds.

## Route 58, Project 6058-087-104, P-401

From 1.833 Mi. East of Nottoway River To 0.42 Mi. West Int. Route 35, Southampton County. Award of contract to low bidder, B. P. Short & Son Paving Company, Inc., Petersburg, Virginia.

Bid	\$2,261,911.92
Engineering and contingencies	357,224.08
State Force Work	20,509.34
Total amount chargeable to project	2,639,645.34

\$107,645.34 to be provided in Future Primary Construction Allocations.

# Routes 64, 5 & 54; Projects: 0064-043-2813, 2814, SR01; 0005-018-1005, SR02; 0054-042-1012, SR04

Bridge repair (4) and bit. conc. overlay (3). Various Locations, Counties of Henrico, Charles City and Hanover. Award of contract to low bidder. Century Concrete Services, Inc., Virginia Beach, Virginia.

B1d	\$265,509.00
Engineering and contingencies	41,950.42
Total amount chargeable to project	307,459,42

\$307,459.42 to be financed from the Richmond District Interstate and Primary Maintenance Replacement Funds.

## Route 66, Project 0066-967-106, C-501

From Int. Route 495 To Int. Route 29/211 (Near Kirkwood Road) Correct Slide Areas, Culpeper District. Award of contract to low bidder, Wilkins Construction Company, Inc., Amherst, Virginia.

Bid \$763,007.40
Engineering and contingencies 120,555.17
State Force Work 629.95
Total amount chargeable to project 884,192.52

\$88,419.25 to be provided in Future Interstate Construction Allocations.

# Project 016B-122-101, C-501, B-601

From 0.002 Mi. North Vista Street To 0.047 Mi. South Webster Street, City of Norfolk. Award of contract to low bidder, J. Lawson Jones Construction Company, Inc., Clarksville, Virginia.

	Construction	Right of W <u>ay</u>
Bid	\$753,775.35	\$9,500.00
Engineering and contingencies	118,938.51	1,501.00
State Force Work	9,998.82	
Utilities	3,253.64	
Total amount chargeable to project	895.967.32	

Accounts Receivable - City of Norfolk - \$51,335.09. \$844,631.23 to be financed from Suffolk District Bridge Replacement Funds (80% FHMA - 15% State).

# Route 301, Project 0301-016-1946

Route 301 over Rappahannock River, Installation of 13 Pile Dolphin, Caroline County. Award of contract to low bidder, McLean Contracting Company, Baltimore, Maryland.

B1d	\$20,850.00
Engineering and contingencies	3,294.30
Total amount chargeable to project	24,144.30

\$24,144.30 to be financed from the Fredericksburg District Primary Maintenance Replacement Fund.

## Route 522, Project 0522-034-S05, D-612

Route 522 over Babbs Run - 0.29 Mi. North Route 856, Frederick County. Award of contract to low bidder, Echols Brothers, Inc., a sub. of Koppers Company, Inc., Staunton, Virginia.

Bfd	\$158,155.65
Engineering and contingencies	24,988.59
State Force Work	2,657.61
Total amount chargeable to project	185,801.85

\$34,801.85 to be provided in Future Primary Construction Allocations.

# Route 613, Project 0613-234-T78, N-501

From Int. Route 63 To NCL Haysi, Town of Haysi. Award of contract to low bidder, W-L Construction & Paving, Inc., Chilhowie, Virginia.

Bid	\$177,651.25
Engineering and contingencies	28,068.90
Total amount chargeable to project	205,720.15

\$205,720.15 to be financed from the Dickenson County Coal Severance Tax Funds.

## Route 622, Project 0622-096-127, M-501

From 0.69 M1. South Route 644 To 1.40 M1. South Route 644, Westmoreland County. Award of contract to low bidder, Norcarva Constructors, Inc., Clarksville, Virginia.

Bid \$164,901.75 Engineering and contingencies 26,054.48 State Force Work 2,304.42 Total amount chargeable to project 193,260.65

\$64.768.44 to be provided in the 1984-85 Secondary Construction Funds.

# Route 642, Project 0642-034-173, C-501, B-618, C-502

From 3.10 Mi. South Int. Route 37 To 0.75 Mi. South Int. Route 37, Frederick County. Award of contract to low bidder, L. F. Franklin & Sons, Inc., Stephenson, Virginia.

Bfd	\$246,846.12
Engineering and contingencies	39,001.69
Total amount chargeable to project	285 .847 .81

## Route 652, Project 0652-025-T81, N-501

From 0.20 Mi. North Route 643 To 1.20 Mi. North Route 643, Dickenson County. Award of contract to low bidder, W-L Construction & Paving, Inc., Chilhowle, Virginia.

Bid	\$334,447.33
Engineering and contingencies	52,842.68
Total amount chargeable to project	387,290.01

\$387,290.01 to be financed from Dickenson County Coal Severance Tax Funds.

## Route 664, Project 0664-062-155, C-504

From 0.133 Mi. East Blue Ridge Parkway To 0.928 Mi. East Blue Ridge Parkway, Nelson County. Award of contract to low bidder, Charles W. Barger & Son Construction Company, Inc., Lexington, Virginia.

8id	\$313,417.51
Engineering and contingencies	49,519.98
State Force Work	6,201.09
Total amount chargeable to project	369,138.68

Accounts Receivable - C.C.&F. Wintergreen, Inc. - \$55,370.80.

# Route 671, Project 0671-097-T16, N-501

From 3.60 Mi. Northwest Int. Route 620 To Int. Route 707, Wise County. Award of contract to low bidder, B. F. Robinette Contractor, Inc., Norton, Virginia.

B1d	\$282,784.35
Engineering and contingencies	44,679.93
Total amount chargeable to project	327,464.28

\$327,464.28 to be financed from the Wise County Coal Severance Tax Funds.

## Route 742, Project 0742-033-167, C-501, B-629

From Int. Route 643 To 0.317 Mi. South Route 643, Franklin County. Award of contract to low bidder, Worley Ready Mix Concrete, Inc., Rocky Mount, Virginia.

B1d	\$249,766.50
Engineering and contingencies	39,463.12
State Force Work	2,721.30
Total amount chargeable to project	291,951.02

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action rejecting bids received December 20, 1983, on the following projects and authorize readvertisement:

Routes 3 & 58, Projects 0001-012-1003, SR01; 0058-012-1021, SR01; 0058-058-1015, SR01

Bridge repair and bit. comc. overlay (3 bridges), Various Locations, Srunswick and Mecklenburg Counties. Low Bid being 14.7% over the estimate.

Routes 11 and 340, Projects 0011-082-1003, SR01; 1066, SR01; 0340-082-1954, SR01

Bridge repair and bit. conc. overlay (3 bridges), Various Locations. Rockingham County. Low Bid being 25.3% over the estimate.

Route 95, Project 7<u>095-123-102, C-501, 8-601</u>

From 0.466 Mi. South Graham Road To 0.174 Mi. North Graham Road, City of Petersburg. Low Bid being 13.8% over the estimate.

Route 460, Project 0460-092-107, M-501

Route 460 Cedar Bluff Bypass Relocate Exist. Ramps, Tazewell County. Low Bid being 22.4% over the estimate.

Route 495, Project 0495-029-118, M-501

From Int. Route 495 S.B.L. To Int. Route 66 W.B.L., Fairfax County, Low Bid being 14.0% over the estimate.

Route 628, Project 0628-025-T77, N-501

From Int. Route 627 To 0.03 Mi. South Route 627, Dickenson County. Low Bid 13.6% over the estimate.

Route 631, Project 0631-196-T82, N-501

Int. Route 83 & 631, Intersection Improvement, Town of Clintwood, Low Bid being 26.9% over the estimate.

Route 640, Project 0640-021-113, N-501

From Int. Route 632 To West Virginia State Line, Clarke County. Low Bid being 20.1% over the estimate.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action on bids received December 20, 1983, on the following project and authorize execution of contracts by the Deputy Commissioner or Chief Engineer:

## Route 695, Project 0695-029-226, A383

Route 695 over Route 495; Bridge Repairs (Substructure repair, clean and paint), Fairfax County. Award of contract to low bidder, Wilkins Construction Company, Inc., Amherst, Virginia.

Bid \$16,515.00 Engineering and contingencies 2,525.17 Total amount chargeable to project 19,240.17

Motion carried.

Moved by Mr. Quicke, seconded by Mr. Bane, that the Commission confirm letter ballot action rejecting bids received December 20, 1983, on the following project and authorize readvertisement:

# Routes 637 and 638, Projects 0637-099-134, C-501; 0638-099-135, C-501

From: Int. Route 17 To Int. Route 638 AND From Int. Route 637 To 0.038 Mi. South Int. Route 238, York County. Low bid being 14.3% over the estimate.

Motion carried.

Mr. Quicke, chairman of the Internal Audit Committee, presented a report on the Committee's meeting of January 19, 1984. On motion of Mr. Quicke, seconded by Mr. Brydges, the Commission adopted the report, as follows:

The Commission Internal Audit Committee met on January 19, 1984, with members of the Department's Internal Audit Division and reviewed the status of the Internal Audit recommendations contained in the equipment, aircraft, central garage and planning and research audit reports. The Committee accepts these audit reports and considers the corrective action taken or to be taken by the Department to be adequate. The Committee also provided the Internal Audit Division with input for future audit areas.

In addition, the Committee received an update on the Internal Audit Division reorganization, which is now complete. This division consists of nine audit professionals who provide departmentwide audit coverage on a three-year cycle. It is, of course, this divisions's audit reports that the Internal Audit Committee reviews for adequacy of coverage and corrective action taken.

A discussion developed regarding the contracting of consultants versus having the work done by our own employees. Mr. King related information relative to employment levels and advised the Commission that the Department would prepare additional data for them.

Mr. Humphreys requested that the Commission's limited and controlled access policies be reviewed at the March meeting. Mr. King stated the item would be on the agenda.

The next meeting will be held on March 15, 1984.

The meeting was adjourned at 11:15 a.m.

Approved:

	Chairman	
Attested:		
Secretary		